



APPROVED



VILLAGE OF GIBSONBURG

Village Council– MINUTES

JANUARY 24, 2019

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 7:00 pm

The Pledge of Allegiance was said by all

Roll call: Bowling-here, Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Slack-absent.

Kirwen made a motion to excuse Dan Slack from tonight's meeting, seconded by Gerwin.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-absent.

Motion Passed.

Recognition of Visitors/Special Reports for council meeting.

Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb, Police Chief Dan Collins, Ed Herman, Cindi Welty and Richard & Linda Potts.

1. Cindi Welty – Running for Judge in 2020

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Johnson to approve January 10, 2019 Regular Council Minutes as written, seconded by Cantrell.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-absent.

Motion Passed.

Correspondence: None

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Kirwen, seconded by Gerwin.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-absent.

Motion Passed.



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Old Business: None

New Business:

1. Cantrell discussed part of Sandusky County Commissioners Rules and asked to have them included in the Village Council Rules.

A motion was made by Cantrell to accept the Council Rules with additions for the 2019 year, seconded by Johnson.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-absent.

Motion Passed.

2. Cantrell asked about moving the Public Comments section of the agenda to the beginning of the meeting. The mayor stated he would do what the council preferred. Kirwen stated that maybe it would be better after as people may have questions after the meeting has been completed. No change will be made at this time.

Mayor's Report:

- Winter weather- Thanks to Marc and Staff for Good Clean-Up from the Bad weather.
- Work Session - 1/31 @ 6pm
- State of the Village date TBD

Administrator's Report:

- **Snow Event-** Things went fairly smoothly throughout the course of the weekend. The crew came in Saturday about 3:00pm and did the best we could until about 6:00pm when we pulled off the streets due to the strong winds, which combined with the darkness were making it difficult to keep going safely. We returned Sunday morning and were back on the streets between 4:30am and 5:00am. Snow piles began to be moved around 7:00am from all areas and by 12:00pm we were finished and went home. We're watching the forecast for next week and will be ready as needed.
- **Commerce Drive Streetlights-** Project has been completed. Still waiting on final word for uptown streetlights.
- **Digital Sign-** We experienced some issues with the sign earlier in the week when we were updating software associated with it. It should be fine now with no other issues.
- **Standard Wellness Hiring Event-** It's my understanding that the event went very well for them on January 14th at the Department of Jobs and Family Services and I'm told that at one point there was an almost two-hour wait for an interview.
- **ODNR Grants-** We have received notice that both grants (totaling \$1,000.00) for the Fishing Derby and Fishing Clinic have been approved.
- **PEP Grant-** We have applied for and will receive a safety grant from our insurance carrier, Public Entities Pool, in the amount of \$1,000.00 that will be used towards the purchase of an AED unit for Town Hall.
- **Ohio EPA Mosquito Control Grant-** We're working on another submission for funds to assist in offsetting costs associated with spraying and larviciding.



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- **Matt Castillo-** Matt is registered for his Wastewater Treatment Class and will begin in February.
- **Sandusky County EDC Annual Meeting RSVP-** We will need to know as soon as possible who will be attending the event on Thursday, February 28th at 7:30am. The event will again be held at the Neely Center at Terra.
- **Staffing-** We will be working thru some staffing issues in February. Barb is off until at least February 4 with a broken foot and Jen will be off for surgery on February 5 for at least 2 weeks.

Fiscal Officer's Report:

Closed 2018-year end and submitted reports to Auditor of State on January 11, 2019. Published notice in News Messenger on January 16, 2019.

Motion to approve attached list of blanket certificates and purchase orders for 2019 made by Kirwen, seconded by Cantrell.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-absent.

Motion Passed.

Finance Committee met January 17th to review Utility receipt allocations, lift station replacement on Linden, Linden Avenue repairs, and Permanent Appropriations for 2019.

I will be attending the annual Local Government Officials Conference in Columbus March 6th thru 8th. One of the sessions covers public records training. Anyone interested in having me take the class by proxy for them, please let me know and I will register for each person. (Each person is required to take the class or be represented during each term of office).

Committee Reports:

Economic Development-Kirwen- Meeting 1/31/19 at 6 pm as part of the work session. Dave Thornberry will be present.

Finance-Cantrell- work session 1/31/19

Joint Cemetery Board-Cantrell- met 1/24/19 to appoint Bill Bevins as a board member for 1-year term. Next Meeting 2/6/19 6 pm.

Planning Commission- Slack- Work Session 1/31/19

Public Service Parks- N/A

Public Utilities- Gerwin- Work Session 1/31/19 to discuss water and sewer rates and the lift station.

Tree Committee-Johnson- Nothing Scheduled

Individual Council Member Report:

Bowling- N/A

Cantrell- Good Job Cleaning up Snow.

Gerwin- Good Job Cleaning up Snow.

Johnson- Good Job Cleaning up Snow.



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Kirwen- Good Job Cleaning up Snow.

Slack- Absent

Report of Officials:

Police – Chief Collins-

1. Received 1 Marcs radio from EMA for Department (\$10.00 month) for services.
2. Had a GAMA (Gibsonburg Area Ministerial Association) Meeting on 1-17-2019 noon at the elementary. Packed up 45 bags of food for kids that have reduced lunches.
3. Had Standard Wellness Walk thru on 1-22-2019 at 10 am with County, Woodville P.D., County detectives, Highway patrol and DTF.

Solicitor– Ruck- presence not requested.

Residence- Open Forum/Comment:

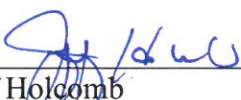
Linda Potts had questions regarding Village Finances, land purchase, operations and Council Rules.

A motion to adjourn at 7:42 pm was made by Kirwen, seconded by Bowling.


Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-absent.

Motion Passed.

Respectfully submitted,



Jeff Holcomb
Fiscal Officer Village of Gibsonburg



Steve Fought
Mayor Village of Gibsonburg