



APPROVED



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

FEBRUARY 7, 2019

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

This meeting is being recorded.

Call to order: Mayor Fought at 7:00 pm

Pledge of Allegiance

Roll call: Bowling-here, Cantrell-absent, Gerwin-here, Johnson-here, Kirwen-here, Slack-here.

Motion to excuse Mr Cantrell Johnson, seconded by Slack.

Roll call: Bowling-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Recognition of Visitors/Special Reports for council meeting.

None

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Johnson to approve January 24, 2019 Regular/Township Council Minutes as written, seconded by Kirwen.

Roll call: Bowling-yes, Cantrell-absent, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

A motion was made by Kirwen to approve January 24, 2019 Regular Council Minutes as written, seconded by Johnson.

Roll call: Bowling-yes, Cantrell-absent, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Correspondence:

None

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Gerwin, seconded by Kirwen.

Roll call: Bowling-yes, Cantrell-absent, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.



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Old Business:

None

New Business:

1. ORDINANCE #1- 2019

An Ordinance adopting the 2019 permanent appropriations for the Village of Gibsonburg, Sandusky County, Ohio. **(FIRST READING)**

2. RESOLUTION #1-2019

A RESOLUTION SUSPENDING SECTION 941.04, 941.05 AND 941.11, PROHIBITION, SALE AND USE OF ALCOHOL IN A PUBLIC PARK SUBJECT TO THE STATE PERMIT REGULATIONS; FROM JUNE 19, 2019 THRU JUNE 23, 2019 FOR THE PURPOSE OF THE HOMECOMING FESTIVAL AT WILLIAMS PARK, N. MAIN STREET, GIBSONBUG, OHIO.

3. RESOLUTION #2-2019

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND/OR ADMINISTRATOR TO ENTER INTO A CONTRACT WITH POGGEMEYER DESIGN, INC. FOR THE PURPOSE OF DESIGN AND ENGINEERING OF THE LINDEN AVENUE LIFT STATION. **(EMERGENCY)**

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #2-2019 by Johnson, seconded by Kirwen.

Roll call: Bowling-yes, Cantrell-absent, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

A motion to adopt Resolution #2-2019 by Johnson, seconded by Bowling.

Roll call: Bowling-yes, Cantrell-absent, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

4. ORDINANCE #2 -2019

AN ORDINANCE AUTHORIZING A PAY INCREASE TO THE VILLAGE ADMINISTRATOR. **(FIRST READING)**

Mayor's Report:

State of the Village will be held Tuesday, February 26, 2019, at 6:30 PM at Gibsonburg High School.

Discussed with Eric concerning complaint of foul odor near Standard Wellness.



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Administrator's Report:

- **Snow Event-** We made it through another weather event without very much issue. Some frozen pipes and other smaller issues, but nothing major occurred during the deep freeze last week. Huge credit again goes to the staff for staying on top of things as they came up last week.
- **Town Hall Staffing-** Jennifer will be off February 5th for shoulder surgery and will remain off for at least two weeks. Barb has returned and is navigating around the office as best as she can. We have made arrangements to have help, as needed, with answering the phones and greeting people who come into Town Hall.
- **Town Hall Emergency Generator-** As we discussed during last week's Work Session, attached is the quote from IPS regarding the installation of the equipment at Town Hall. We're requesting that council make a formal motion to proceed with the work.
- **Poggemeyer Resolution-** On this evening's agenda is a Resolution for Council to consider for the design and engineering of the Linden Avenue Lift Station. We're asking that this be passed in an emergency so that we can keep the process moving according to the timeline.
- **Homecoming Resolution-** On this evening's agenda is the Resolution that will allow for GVFD to operate the Beer Tent in Williams Park for Homecoming 2019. We wanted to make sure that it was taken care of early so that when GVFD prepares their permit to the State of Ohio, there would not be any delays for them. This does not have to be done in an emergency.
- **Sandusky County EDC Annual Meeting-** Thursday, February 28th at 7:30am. The event will again be held at the Neely Center at Terra. We will have a table made up of Gibsonburg representatives.
- **Town Hall Closed-** As a reminder, Town Hall will be closed in observance of President's Day on Monday, February 18th. Trash service will run as normally scheduled.
- **Out of Town-** I will be out of town from Saturday, February 16th to the afternoon of Monday, February 18th. I will be available by cell phone if needed.
- **Upcoming Events:**
 - o Saturday, March 30th- Golden Bear 10K. 9:00am at the High School
 - o Saturday, May 18th- Superkid Challenge. 11:00am at Williams Park
 - o June 19th to June 22nd- Homecoming Festival

A motion was made by Kirwen to have IPS install emergency generator at town hall per quoted price of \$20,970.00, seconded by Gerwin.

Roll call: Bowling-yes, Cantrell-absent, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.



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Fiscal Officer's Report:

1. Financial report as of 1/31/19

Balance in all Funds from Cash Summary Report:

- a. Total Cash Balance all funds: \$2,087,693.36
- b. Total Investment balances: \$2,065,773.36
- c. Available Primary checking: \$21,620.00
- d. Petty cash secondary checking \$300.00
- e. Interest recorded in January \$586.32 (YTD \$586.32)
- f. UAN -Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation and other monthly financial reports provided to all council members by email.

A motion was made by Johnson that council members have received the January 2019 Financial Reports, seconded by Slack.

Roll call: Bowling-yes, Cantrell-absent, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

A motion was made by Slack to approve re-allocation of appropriations for January, 2019, seconded by Kirwen.

Roll call: Bowling-yes, Cantrell-absent, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

2. Credit Cards for January = \$20,703.84 with 209 Transactions. ACH = 209 Shut offs= 0

Committee Reports:

Economic Development-Kirwen- Met 1/31/19 to discuss marketing for Industrial Park

Finance-Cantrell- Met January 31st to review appropriations, and discuss water and sewer rates.
Next meeting February 12th at 1:00 pm.

Joint Cemetery Board-Cantrell- Met February 6th.
Next meeting March 6th at 7:00 pm.

Planning Commission- Slack- Nothing

Public Service Parks- Meeting March 14, 2019, at 6:00PM

Public Utilities- Gerwin- Met 01/31/19

Tree Committee-Johnson- Next Meeting 2/19/19 at 6:30 PM



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Individual Council Member Report:

Bowling- Nothing

Cantrell-Absent

Gerwin-Water shut off issues in Downtown

Johnson- Nothing

Kirwen- Need to have light at water plant refocused.

Slack- Nothing

Report of Officials:

Police – Chief Collins-

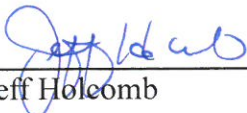
Solicitor– Ruck- presence not requested.

Residence- Open Forum/Comment: Fiscal Officer brought up issue of making all Village property (inside and Out) smoke free zones.

A motion to adjourn at 7:33pm was made by Kirwen, seconded by Slack.


Roll call: Bowling=yes, Cantrell-absent, Gerwin=yes, Johnson=yes, Kirwen=yes, Slack=yes.

Respectfully submitted,



Jeff Holcomb

Fiscal Officer, Village of Gibsonburg



Steve Fought

Mayor, Village of Gibsonburg