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# VILLAGE OF GIBSONBURG

## Village Council Meeting – MINUTES

April 4, 2019

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

**Call to order:** Mayor Steve Fought at 7:00 pm

The Pledge of Allegiance was said by all.

**Roll call:** Bowling-here, Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Slack-here.

### **Recognition of Visitors/Special Reports for council meeting.**

Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb, Police Chief Dan Collins, Mircea Handru, Kevin Fox, George Shreffler, Ryan Hunker, and Mark & Alex McGinnis.

Mircea Handru- Executive Director of the Mental Health and Recovery Services Board will discuss the Mental Health Levy that will be on the ballot in May

### **Review and Approval of Minutes of Previous Council Meeting:**

A motion was made by Slack to approve March 21, Regular Council Minutes as written, seconded by Kirwen.

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

**Correspondence:** None

### **Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

A motion was made to approve payment of invoices by Johnson, seconded by Cantrell.

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

### **Old Business:**

#### **1. RESOLUTION #3 – 2019**

A RESOLUTION SUSPENDING SECTION 941.04, 941.05 AND 941.11, PROHIBITION, SALE AND USE OF ALCOHOL IN A PUBLIC PARK SUBJECT TO THE STATE PERMIT REGULATIONS. FOR AUGUST 10, 2019 FOR THE PURPOSE



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OH THE ART AND WINE FESTIVAL WILLIAMS PARK, N. MAIN STREET,  
GIBSONBURG, OHIO. (SECOND READING)

**New Business:**

**1. ORDINANCE #6 – 2019**

AN ORDINANCE AMENDING ORDINANCE #4 – 2017 OF THE VILLAGE OF GIBSONBURG, OHIO TO ADJUST THE WATER FEES CHARGED BY THE VILLAGE. (FIRST READING)

**2. ORDINANCE #7 - 2019**

AN ORDINANCE AMENDING ORDINANCE #5 – 2017 OF THE VILLAGE OF GIBSONBURG, OHIO TO ADJUST THE SEWER FEES CHARGED BY THE VILLAGE. (FIRST READING)

**Mayor's Report:**

- Spring Operations Walkthrough - May TBD
- Condolences to former mayor Greg Gerwin's wife who passed 4/2/19.

**Administrator's Report:**

- **Water Use Permits-** On sale now with the new prices approved by Council.
- **PEP Grant-** We were awarded a \$1,000.00 grant from PEP to be used towards the purchase of an AED for Town Hall.
- **Health Department Grant-** We were awarded a \$2,000.00 grant through the Creating Healthy Communities Grant Program for the purpose of "purchasing and installing infrastructure that supports walking for transportation amongst the general public." We will be using the funds to repaint crosswalks and install new crosswalk signage.
- **Water Tower Inspection-** Nelson Tank and Engineering has been contracted to complete a general inspection of the tower this summer.
- **Linden Avenue Lift Station Update-** The project is still in the planning and design stage and moving forward.
- **Crown Castle Work-** Crown Castle will be performing some work and maintenance on the cell tower at Clearview. This work will involve the use of a large crane. We have notified both Widmer and Associates and Standard Wellness that this will be happening.
- **Railroad Work-** Omintrax notified the Village last week that they will be doing Tie and Surface work at the crossings in the Village in the very near future. We have notified the public of this to make them aware that the work will activate the crossing signals and caution needs to be used as there will be workers and vehicles present on the tracks.
- **Town Hall Generator Update-** We are working with IPS to set the best date possible for the installation of the generator and the power outage that will need to take place for the final hookup. Right now, we are looking at April 16<sup>th</sup> to 19<sup>th</sup> with the power outage taking place on Friday, April 19<sup>th</sup>.

- **Silverock Park Signage-** Please see the attached draft of rules that will be posted on new signs at Silverock Park.
- **Upcoming Events:**
  - o Saturday, May 18<sup>th</sup>- Superkid Challenge. 11:00am at Williams Park
  - o Saturday, June 1<sup>st</sup>- Fishing Derby, 10:00am at Williams Park
  - o Saturday, June 8<sup>th</sup>- Sculpture in the Village. Williams Park
  - o June 19<sup>th</sup> to June 22<sup>nd</sup>- Homecoming Festival
  - o Saturday, August 10<sup>th</sup>- Arts and Wine Festival. Williams Park

### **Fiscal Officer's Report:** 4/3/19

Balance in all Funds from Cash Summary Report as of **March 31, 2019:**

- a. Total Cash Balance all funds: \$2,240,355.48
- b. Total Investment balances \$2,237,671.73
- c. Available Primary checking: \$ 2,383.75
- d. Petty cash secondary checking: \$ 300.00
- e. Interest recorded in **March:** \$ 1,053.71 (YTD: \$2,507.25)
- f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided to all council members by email.

**A motion was made by Kirwen that council members have received the March, 2019, Financial Reports, seconded by Gerwin.**

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

**A motion was made by Cantrell to approve re-allocation of appropriations for March, 2019, seconded by Kirwen.**

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

**A motion was made by Cantrell that the next regular council meeting will be held on April 17<sup>th</sup> due to April 18<sup>th</sup> being Maundy Thursday, seconded by Kirwen.**

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

Utility – Credit cards for March 2019 = 231 transactions, Highest so far since we started. \$27,050.50, ACH 211, Shut offs 0.

Fishing Permits= 10





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### **Committee Reports:**

**Economic Development-Kirwen-** Nothing

**Finance- Cantrell -**Met 4/2/19 to discuss utility rates.

**Joint Cemetery Board-Cantrell-** Met 4/3/19 Next Meeting 5/1/19.

**Planning Commission-** Bowling- Nothing

**Public Service Parks-** Slack Nothing

**Public Utilities-** Gerwin-4/11/19 Work Session 6 PM.

**Tree Committee-Johnson-** 5/17/19 Tree City Awards

### **Individual Council Member Report:**

**Bowling-** Nothing

**Cantrell-** Nothing

**Gerwin-** Nothing

**Johnson-** Compliments to Cyclone trash services

**Kirwen-** Nothing

**Slack-** Nothing

### **Report of Officials: Police – Chief Collins-**

1. Crown Vic. is done and back (Thank you to Vanguard and Tom Fought)
2. CAD County system put on hold for another month or two

**Solicitor– Ruck-** presence not requested.

### **Residence- Open Forum/Comment:**

#### **Executive session requested:**

**A motion was made by Kirwen to go into executive session to discuss personnel at 7:26 pm with no action taken, seconded by Slack.**

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

**Motion by Cantrell to return to regular session of village council meeting at 8:21pm, seconded by Kirwen.**

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**



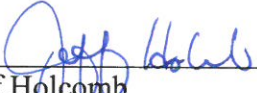
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**A motion to adjourn at 8:22 pm was made by Johnson, seconded by Slack.**

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

Respectfully submitted,

  
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Jeff Holcomb  
Fiscal Officer Village of Gibsonburg

  
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Steve Fought  
Mayor Village of Gibsonburg