



APPROVED



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

MAY 2, 2019

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Steve Fought at 7:00 pm

The Pledge of Allegiance was said by all.

Roll call: Bowling-absent, Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Slack-here.

Kirwen made a motion to excuse Ryan Bowling from tonight's meeting, seconded by Cantrell.

Roll Call: Bowling-absent, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Recognition of Visitors/Special Reports for council meeting.

Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb, Police Chief Dan Collins, Cindi Welty, Christie Schneider, John & Brenda Havens, Jeff Herman, Ed Herman, Rob Helle, Kemp Tyson and Deb Johnson.

Cindy Welty is running for Judge in the 2020 Election.

Christine Schneider is running for Clerk of Courts in the 2020 Election.

John and Brenda Havens – Sandusky County Bicentennial

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Johnson to approve April 17, Regular Council Minutes as written, seconded by Cantrell.

Roll Call: Bowling-absent, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Correspondence: Nothing

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Kirwen, seconded by Slack.

Roll Call: Bowling-absent, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.



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Old Business:

1. ORDINANCE #6 – 2019

AN ORDINANCE AMENDING ORDINANCE #4-2017 OF THE VILLAGE OF GIBSONBURG, OHIO TO ADJUST THE WATER FEES CHARGED BY THE VILLAGE. (THIRD READING)

A motion to adopt Ordinance #6-2019 by Gerwin, seconded by Kirwen.

Roll Call: Bowling-absent, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

2. ORDINANCE #7 - 2019

AN ORDINANCE AMENDING ORDINANCE #5-2017 OF THE VILLAGE OF GIBSONBURG, OHIO TO ADJUST THE SEWER FEES CHARGED BY THE VILLAGE. (THIRD READING)

A motion to adopt Ordinance #7-2019 by Kirwen, seconded by Johnson.

Roll Call: Bowling-absent, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

New Business:

1. ORDINANCE #8 - 2019

AN ORDINANCE EMPLOYING SCOTT MCHUGH AS A FULL-TIME POLICE OFFICER WITHIN THE GIBSONBURG POLICE DEPARTMENT. (EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #8-2019 by Kirwen, seconded by Cantrell.

Roll Call: Bowling-absent, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

A motion to adopt Ordinance #8-2019 by Kirwen, seconded by Gerwin.

Roll Call: Bowling-absent, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

After passing the Ordinance, Mayor Fought took time to swear Officer Scott McHugh in to the Village of Gibsonburg.

Mayor's Report:

- May Newsletter - Need topics or articles by the 15th
- Speed humps- Maybe used in 2-3 areas to slow down speeders
- Operations Walkthrough – 5/23/19 6 pm



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Administrator's Report:

- **Linden Avenue Lift Station Update-** The project planning is continuing to move forward and making progress.
- **Water Issues-** The recent rains have created some drainage issues for many residents and we've been helping as much as we can to assist them. It's also held up several projects on our end, but we're working towards accomplishing them.
- **Playground Equipment Audit-** We met with a representative from PEP and walked through an audit of our playgrounds at Williams Park and Central Park. Please see the attached report and recommendations from that visit.
- **Crown Castle Cell Tower Lease-** Mr. Baker from Crown Castle called again and asked if Council and Mayor were open to revisiting the lease and information that was presented last year. I informed him that I would let everyone know of his request.
- **Naturalization Ceremony-** The event is set for Thursday, May 16th at 9:30am. It will take place in the high school gym and will be open to the public. Please try to attend if your schedule allows. This will be a really special event to have in the Village.
- **Town Hall Generator Update-** The April 18th date was pushed back because of the weather. We are still working with IPS on a new date.
- **Upcoming Events:**
 - o Thursday, May 16th- Naturalization Ceremony, 9:30am at High School
 - o Saturday, June 1st- Fishing Derby, 10:00am at Williams Park
 - o Saturday, June 8th- Sculpture in the Village. Williams Park
 - o June 19th to June 22nd- Homecoming Festival
 - o Saturday, August 10th- Arts and Wine Festival. Williams Park

Fiscal Officer's Report: 05/02/19

1. Balance in all Funds from Cash Summary Report as of **April 30, 2019:**
 - a. Total Cash Balance all funds: \$2,429,609.56
 - b. Total Investment balances \$2,428,258.09
 - c. Available Primary checking: \$ 1,051.47
 - d. Petty cash secondary checking: \$ 300.00
 - e. Interest recorded in **April:** \$ 1,098.98 (YTD: \$3,606.23)
 - f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided to all council members by email.

A motion was made by Cantrell that council members have received the April, 2019, Financial Reports, seconded by Slack.

Roll Call: Bowling-absent, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.



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A motion was made by Gerwin to approve re-allocation of appropriations for April, 2019, seconded by Slack.

Roll Call: Bowling-absent, Cantrell=yes, Gerwin=yes, Johnson=yes, Kirwen=yes, Slack=yes.

Motion Passed.

2. Year over year Police Department expenses lower than 2018 by \$14,301.21. Wages \$11,839.57 less than 2018.
3. GENERAL FUND UP \$107,759.28 YEAR OVER YEAR
4. Municipal income tax up \$27,083.45 over YTD 2018
5. April Credit Cards: 201 transactions and \$19,097.53, April Shut off's = 2, ACH = 209.
6. Water Usage Permits: 104 = \$1405.00

Committee Reports:

Economic Development-Kirwen- N/A

Finance- Cantrell – N/A

Joint Cemetery Board-Cantrell-Met 5/1/19, install lights on Flag at Vet area, Reseeding graves, memorial services 5/27/19@ 9 AM, Next Meeting 6/5/19 at 8 AM

Planning Commission- Bowling- N/A

Public Service Parks- Slack N/A

Public Utilities- Gerwin-N/A

Tree Committee-Johnson- Urban Forestry 40th Year in Ohio.

Individual Council Member Report:

Bowling-N/A

Cantrell- N/A

Gerwin- Good response from Residents regarding the RailRoad

Johnson-N /A

Kirwen- N/A

Slack- Thank You and congrats to Scott McHugh.

Report of Officials: Police – Chief Collins-

1. Welcome Officer Scott McHugh on full time with Department
2. Want to look at widening the garage doors this summer at the police department to put the cruisers in for the winter.

Solicitor– Ruck- presence not requested.



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Residence- Open Forum/Comment:


Jeff Herman asked about Pot Holes and Sewer Issues.

A motion to adjourn at 8:08 pm was made by Kirwen, seconded by Slack.

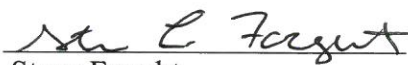
Roll Call: Bowling-absent, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Respectfully submitted,



Jeff Holcomb
Fiscal Officer Village of Gibsonburg



Steve Fought
Mayor Village of Gibsonburg