



APPROVED



# VILLAGE OF GIBSONBURG

## Village Council Meeting – MINUTES

JUNE 13, 2019

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

**Call to order:** Mayor Fought 7:00 pm

The Pledge of Allegiance was said by all.

**Roll call:** Bowling-here, Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Slack-here.

### **Recognition of Visitors/Special Reports for council meeting.**

Fiscal Officer Jeff Holcomb and Police Chief Dan Collins

### **Review and Approval of Minutes of Previous Council Meeting:**

A motion was made by Gerwin to approve May 16, 2019 Regular Council Minutes as written, seconded by Cantrell.

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-abstain, Kirwen-yes, Slack-yes.

**Motion Passed.**

**Correspondence:** None

### **Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

A motion was made to approve payment of invoices by Cantrell, seconded by Bowling.

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-abstain, Kirwen-yes, Slack-yes.

**Motion Passed.**

**Old Business:** None

**New Business:** None



APPROVED

### Mayor's Report:

- Downtown beautification funds request- Spend up to \$5000.00 for Downtown Improvements
- Homecoming next week - Wednesday through Saturday
- Cancel Council meeting next week reschedule for June 27, 2019.
- Reschedule operations walkthrough- sometime in the fall.

### Administrator's Report:

- **Linden Avenue Lift Station Update-** The project planning is continuing to move forward.
- **Recycling-** As we detailed two weeks ago, Cyclone is no longer accepting recyclables. Anything they pick up curbside will be going directly to the landfill. We have communicated this to the community to the best of our abilities. We did request dumpsters from the OSS Solid Waste District to be placed at Town Hall, but due to their own financial issues at this time, they cannot fulfill that request. The district requested that any residents still desiring to recycle use their drop off locations county wide (We are working with Madison Township to make this as smooth as possible). Our intentions are to place curbside recycling in the bid documents that are being worked on for the new contract.
- **Bulk Trash Day-** July 26<sup>th</sup> and 27<sup>th</sup> will be the dates. There will be roll off dumpsters behind Town Hall on both of these days and residents will be able to drop off items from 8am to 5pm. ID's will be checked (Driver's License or Utility Bill) by staff and residents will be directed to the appropriate dumpsters to unload their items. Residents who are elderly or handicapped will have the opportunity to register with Town Hall by that Wednesday and have their items curbside by 8am on Friday and we will pick them up for them and bring them to the dumpsters. A complete list of items that will be accepted and charges for certain items will be available soon.
- **Silverock Park-** Rules and Regulations Signs have been installed at both entrances to the park.
- **Uptown Benches-** Six benches installed uptown.
- **Water Plant/SCADA Issues-** During the last two weeks, lightning strikes near the Water Plant damaged and knocked out the communication lines that link the controls at the plant and the well fields. Both times this caused the system to call for more water than needed and created some overflows from both the tower itself and the above ground clear well. Bergren was in both times to replace the suppressors that were damaged by the strikes and all is back in order now, but we are working towards eliminating the phone lines currently in place and going with radio frequency for the communication. Bergren can do this work for us and we are looking right now to see if we have an FCC license that we are not using as this will greatly speed up the process. We can also eliminate the phone lines for the lift stations and tie them into the radio frequency as well. We are also filing an insurance claim for the lightning damage. Huge thanks as always to Kemp, Rob, Paul and Matt for jumping right in and taking care of the situations.
- **Water CCR-** Attached with this report. Also submitted to Ohio EPA and mailed to community.



APPROVED

- **Annual CSO Report-** In accordance with the new Ohio EPA regulations, each community must now develop a CSO Notification Plan (Done at the end of 2018) and also submit an Annual CSO Report to the EPA and post it for the public to view. We have completed our annual report, sent it to the EPA and placed it on the website for the public to view.
- **Fishing Derby-** The event was held on June 1<sup>st</sup> and we had about 35 individuals take part in it. Final grant reports have been sent to ODNR to complete the grant requirements. We are looking into an amateur bass tournament at Silverrock sometime later this summer.
- **Out of State-** I will be out of the state June 13<sup>th</sup> to June 17<sup>th</sup>. Back in the office on June 18<sup>th</sup>. I will have my cell phone and access to email.
- **Upcoming Events:**
  - o June 19<sup>th</sup> to June 22<sup>nd</sup>- Homecoming Festival
  - o July 26<sup>th</sup> and 27<sup>th</sup>- Bulk Trash Days
  - o Saturday, August 10<sup>th</sup>- Arts and Wine Festival. Williams Park

### **Fiscal Officer's Report:** 6/13/19

Balance in all Funds from Cash Summary Report as of **May 31, 2019:**

- a. Total Cash Balance all funds: \$2,465,264.71
- b. Total Investment balances \$2,463,605.80
- c. Available Primary checking: \$ 1,358.91
- d. Petty cash secondary checking: \$ 300.00
- e. Interest recorded in **May:** \$ 5,861.91 (YTD: \$9,468.14)
- f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided to all council members by email.

**A motion was made by Bowling that council members have received the May, 2019, Financial Reports, seconded by Slack.**

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-abstain, Kirwen-yes, Slack-yes.

**Motion Passed.**

**A motion was made by Cantrell to approve re-allocation of appropriations for May, 2019, seconded by Gerwin.**

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-abstain, Kirwen-yes, Slack-yes.

**Motion Passed.**

- Interest YTD year- over-year is + \$1,408.70
- Year over year Police Department expenses lower than 2018 by \$21,711.56. Wages are \$13,212.81 less than 2018.
- GENERAL FUND UP \$132,249.44 YEAR OVER YEAR
- Municipal income tax up \$34,345.95 over YTD 2018
- SET Budget Hearing date for June 27, 2019, at 6:30 pm.
- Credit Cards for May: \$22,451.28 with 209 Transactions EFT = 214
- Fishing Permits= 248 permits (13 are MINORS = no charge) \$ 2970.00



APPROVED

**Committee Reports:**

**Economic Development-Kirwen-** nothing

**Finance-** Cantrell – Met on 6/12/19 at 1 pm discussed budget items.

**Joint Cemetery Board-Cantrell-** Next Meeting 7/10/19 at 7 pm.

**Planning Commission-** Bowling- Nothing

**Public Service Parks-** Slack- Next Meeting 7/18/19 at 6 pm (Silverock if not raining)

**Public Utilities-** Gerwin- nothing

**Tree Committee-Johnson-** Met with Stephanie Miller. Next meeting 6/25/19.

**Individual Council Member Report:**

**Bowling-** Lift Station Progress?

**Cantrell-** Nothing

**Gerwin-** Goose Problems at Williams park

**Johnson-** nothing

**Kirwen-** Alleys need maintained

**Slack-** EDC Website needs updated

**Report of Officials: Police – Chief Collins-**

- Reapplied for BVP 2019 grant for vests waiting for approval (starts Sept. 2019), Submitted vests from (2017 and 2018) on old grant to try and get \$1,070.18 back.
- Myself, Sgt. Lahman and Part timer worked the Memorial Day parade, Had no incidents
- Homecoming Security is set and covered.

**Solicitor– Ruck-** presence not requested.

**Residence- Open Forum/Comment:** None

**A motion to adjourn at 7:42pm was made by Kirwen, seconded by Slack.**

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-abstain, Kirwen-yes, Slack-yes.

**Motion Passed.**

Respectfully submitted,

Jeff Holcomb

Fiscal Officer Village of Gibsonburg

Steve Fought

Mayor Village of Gibsonburg