



APPROVED



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

JULY 11, 2019

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought 7:00 pm

The Pledge of Allegiance was said by all.

Roll call: Bowling-absent, Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Slack-here.

Recognition of Visitors/Special Reports for council meeting.

Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb, Police Chief Dan Collins and Jeff E. Herman.

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Johnson to approve June 27, 2019 Budget Hearing Minutes as written, seconded by Kirwen.

Roll call: Bowling-absent, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

A motion was made by Slack to approve June 27, 2019 Regular Council Minutes as written, seconded by Cantrell.

Roll call: Bowling-absent, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed

Correspondence: Nothing

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Cantrell, seconded by Gerwin.

Roll call: Bowling-absent, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed

Old Business: Nothing

New Business: Nothing



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Ryan Bowling entered the meeting.

Mayor's Report:

- Alley work is being planned.
- Water standing from unusual amount of rain.
- Wine Festival August 10th

Administrator's Report:

- **Linden Avenue Lift Station Update-** The project is out for bid.
- **Trash Bid Specs-** Please see the attached and provide any comments or feedback that you may have as soon as possible. We would like to get this out on the street the first week of August and then open bids on September 30th, with the results in front of the Public Utilities Committee at the first meeting in October. We plan to advertise the Notice to Bid in the media and then directly mail the notice to those companies who have sent contact information to us.
- **NPDES Permit-** We have received our draft permit from the Ohio EPA for the Wastewater Treatment Plant and the public notice has for comment has been posted. After the 30-day comment period (August 9th) has ended and there are no issues, the Ohio EPA will issue the permit as a final action and we will be good until the next renewal period.
- **Alley's-** As requested at the last Council Meeting, we are working with the Sandusky County Engineer to obtain spec's for alley rehab for the development of the program moving forward. We have also had conversations with Matt Tille and Unilliance on the methods that may work best in Gibsonburg.
- **Well 7-** Watson Well Drilling will be returning next week to work on Well 7 as it is not in service at this time due to an issue with the motor that was installed last fall. More information provided as it comes.
- **Heavy Rains-** Aside from areas of flooding from the huge amount of rain (@5 inches) that fell last Friday night and Saturday afternoon, there were no major issues. The system was overwhelmed for quite a while, but once the rains stopped, it worked as it should.
- **Bulk Trash Day- Set for July 26th and 27th.** The attached letter was sent out last week via Every Door Direct Mail and also hand delivered to those addresses inside of the corporation limits that do not get Every Door Direct mailing. So far, there is one elderly/disabled individual registered.
- **Sandusky County Safety Council-** We have joined the group as a means to realize discounts on our BWC premiums through being involved with the Council.
- **Upcoming Events:**
 - July 26th and 27th- Bulk Trash Days
 - Saturday, August 10th- Arts and Wine Festival. Williams Park



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Fiscal Officer's Report - 7/11/19

- Balance in all Funds from Cash Summary Report as of **June 30, 2019**:
 - a. Total Cash Balance all funds: \$2,263,112.26
 - b. Total Investment balances \$2,259,717.75
 - c. Available Primary checking: \$ 3,094.51
 - d. Petty cash secondary checking: \$ 300.00
 - e. Interest recorded in **June**: \$ 1,124.66 (YTD: \$10,592.80)
 - f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided to all council members by email.

A motion was made by Kirwen that council members have received the June, 2019, Financial Reports, seconded by Bowling.

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed

A motion was made by Gerwin to approve re-allocation of appropriations for June, 2019, seconded by Slack.

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed

- Interest income YTD year- over-year is up \$1,899.00
- Year over year Police Department expenses lower than 2018 by \$25,246.11. Wages are \$14,962.60 less than 2018.
- GENERAL FUND UP \$125,344.54 YEAR OVER YEAR
- Municipal income tax up \$36,893.48 over YTD 2018
- Water usage permit revenue up \$590.00 over 2018.
- Discuss Herman Funeral Home request for indigent burial reimbursement.
- Credit Card- count #208, \$19,387.45. ACH – 214
- Fishing = 334

Kirwen made a motion to pay \$1000.00 to Herman-Veh Funeral homes for Indigent burial Scott Hurd seconded by Slack.

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-abstain, Kirwen-yes, Slack-yes.

Motion Passed

Committee Reports:

Economic Development-Kirwen- nothing

Finance- Cantrell - Met on 6/17/19. Next Meeting July 17 at 1 pm.

Joint Cemetery Board-Cantrell- Met on 7/10/19 all is well. Next meeting 8/7/19 at 7 PM.

Planning Commission- Bowling- nothing

Public Service Parks- Slack- Next Meeting 7/25/19 at 6 pm

Public Utilities- Gerwin- nothing

Tree Committee-Johnson- Next Meeting 7/31/19 at 1 pm



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Individual Council Member Report:

Bowling- Lot of water on Linden

Cantrell- High Water on Gibson St.

Gerwin- Speed Limit sign, Cemetery looks good, Hall of Fame.

Johnson- Water Receded quickly

Kirwen- Goodwill Box is overflowing and a lot of junk being dropped off.

Slack- Parking on North Patterson on both sides is a big safety concern. Kemmerling may need to be look at also.

Report of Officials:

Police – Chief Collins-

- Car Printers “E tickets” are in through a grant, I have to go to Columbus to pick them up.
- CAD system put on hold again unknown for how long.
- Grill with a Cop & First Responders– August 9, 1 pm at Williams Park.
- Jeff Herman IT discussed New computers for the Police Dept. they are 10 years old.
- AC is fixed.

Solicitor– Ruck- presence not requested.

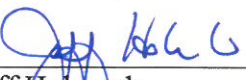
Residence- Open Forum/Comment: None

A motion to adjourn at 7:45 pm was made by Kirwen, seconded by Slack.

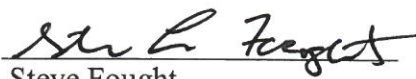
Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed

Respectfully submitted,



Jeff Holcomb
Fiscal Officer Village of Gibsonburg



Steve Fought
Mayor Village of Gibsonburg