



APPROVED



VILLAGE OF GIBSONBURG

Village Council Meeting – Minutes

AUGUST 1, 2019

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought 7:00 pm

The Pledge of Allegiance was said by all.

Roll call: Bowling-Absent, Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Slack-here.

Slack made a motion to excuse Mr. Bowling from tonight's meeting, seconded by Cantrell.

Roll call: Bowling-absent, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Recognition of Visitors/Special Reports for council meeting.

Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb and Police Chief Dan Collins

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Slack to approve July 11, 2019 Regular Council Minutes as written, seconded by Kirwen.

Roll call: Bowling-absent, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Correspondence:

8/8/19- the Railroad will be assessing the Gibsonburg Crossings in town.

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Cantrell, seconded by Gerwin.

Roll call: Bowling-absent, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Old Business: None



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New Business:

1. RESOLUTION NO. #6 -2019

A RESOLUTION AUTHORIZING THE MAYOR AND/OR ADMINISTRATOR TO APPLY FOR A 2019 SANDUSKY COUNTY COMMUNITIES FOUNDATION, INC. GRANT FOR PARK IMPROVEMENTS. **(EMERGENCY)**

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #6-2019 by Kirwen, seconded by Slack.

Roll call: Bowling-absent, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.
Motion Passed.

A motion to adopt Resolution #6-2019 by Slack, seconded by Johnson.

Roll call: Bowling-absent, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.
Motion Passed.

2. Ordinance #9-2019

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$100,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING, RENOVATING, REMODELING, EQUIPPING, FURNISHING AND OTHERWISE IMPROVING A BUILDING TO SERVE AS A MUNICIPAL COMPLEX AND IMPROVING THE SITE THEREOF, AND DECLARING AN EMERGENCY. **(EMERGENCY)**

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #9-2019 by Johnson, seconded by Kirwen.

Roll call: Bowling-absent, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.
Motion Passed.

A motion to adopt Ordinance #9-2019 by Cantrell, seconded by Kirwen.

Roll call: Bowling-absent, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.
Motion Passed.

Mayor's Report:

- Rodriguez St. / News Messenger article / TWP
- HOF Nominations - Deadline is 8/23
- Wine Festival - Next Saturday 8/10 from 3-9pm
- Wheelchair Swing dedication - 9/22 – Received grant from Walmart and purchased this swing in honor of Briana Burkett's 25th Birthday.



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Administrator's Report:

- **Linden Avenue Lift Station Update-** Bid opening is scheduled for Thursday, August 8th at 1:30pm.
- **Trash Bid-** Trash Bid has been advertised and bid packets are available for pickup at Town Hall with the bid opening scheduled for Monday, September 30th at 1:00pm.
- **Rail Crossings-** The Ohio Rail Development Commission will be in town on Thursday, August 8th for an evaluation of the crossings in town: "These on-site meetings will evaluate the current warning devices at the crossings and should last approximately 30 minutes each. Due to the proximity of the locations, I am sending one invitation for all of the crossings that will be reviewed. Jim Tucker will be the Project Manager from the ORDC leading the diagnostic review.
The diagnostic team will evaluate current traffic and railroad data during the review process. Representatives from the railroad should come prepared to discuss current train volumes and speed and the local highway authority should come prepared to discuss the current average daily traffic count and school bus usage of the crossing."
- **Alley's-** Alley maintenance is finishing up this week. We're still working with the Sandusky County Engineer on developing the spec's for alley rebuilding.
- **Well 7-** Watson Well Drilling has been back to complete the well cleaning process and reinstall the pump motor.
- **Bulk Trash Day- Things seemed to go well on both days.** In all, 7 dumpsters were located at Town Hall Friday and Saturday from 8am to 5pm:
 - o 2 full dumpsters were hauled out Friday and 1 full dumpster was hauled out Saturday with empty ones being brought each time.
 - o At the end of the day today, there are 3 full dumpsters waiting to be hauled out. 1 dumpster of mattresses and box springs. 1 dumpster with scrap metal. 2 partial dumpsters of stuff.
 - o On Friday morning, Town Staff picked up items from 9 residents needing assistance who registered to have their items picked up.
- **Exterior Maintenance Code-** Please see attached letter regarding the old Sunoco Station.
- **Next Door-** We received word from Next Door that they will not delete the Gibsonburg page and they will not add anyone from the Staff as administrators.
- **Upcoming Events:**
 - o Friday, August 9th- Cookout with the Cops. 1:00pm. Williams Park
 - o Saturday, August 10th- Arts and Wine Festival. 3:00pm Williams Park
 - o Wednesday, September 11th- 9/11 Remembrance Ceremony. 7:00pm. Williams Park



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Fiscal Officer's Report - 8/01/19

Balance in all Funds from Cash Summary Report as of **July 31, 2019:**

- a. Total Cash Balance all funds: \$2,287,583.65
- b. Total Investment balances \$2,264,808.48
- c. Available Primary checking: \$ 22,475.17
- d. Petty cash secondary checking: \$ 300.00
- e. Interest recorded in **July:** \$ 1,105.83 (YTD: \$11,698.63)
- f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided to all council members by email.

A motion was made by Johnson that council members have received the July, 2019, Financial Reports, seconded by Slack.

Roll call: Bowling-absent, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

A motion was made by Gerwin to approve re-allocation of appropriations for July, 2019, seconded by Cantrell.

Roll call: Bowling-absent, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Interest income YTD year- over-year is up \$2,380.56

Year over year Police Department expenses lower than 2018 by \$28,765.96. Wages are \$15,879.15 less than 2018.

GENERAL FUND UP \$131,939.1 YEAR OVER YEAR

Municipal income tax up \$40,075.86 over YTD 2018

Water usage permit = \$4860.00 The revenue up \$1,360.00 over 2018.

Need to set up Finance committee meeting. 8/8/19 at 1 pm

Credit Card- July – 214 Transactions, Amount = \$23,293.73, ACH = 214

Committee Reports:

Economic Development-Kirwen- nothing

Finance- Cantrell -Finance Meeting 8/8/19 at 1 pm

Joint Cemetery Board-Cantrell- Meeting 8/7/19 at 7 pm.

Planning Commission- Bowling- absent

Public Service Parks- Slack- Met 7/26/19

Public Utilities- Gerwin- nothing

Tree Committee-Johnson- 8/27/19 Meeting at 1 pm.

Individual Council Member Report:

Bowling- absent

Cantrell-Nothing

Gerwin- Thanks to Dave and Deb Johnson for the Bee Removal on E. Madison St.



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Johnson- Will be Absent 2nd Meeting in September
Kirwen- nothing
Slack- nothing

Report of Officials:

Police – Chief Collins-

1. Cook out with a Cop (August 9th 1pm) a big thanks to the local businesses and the GCC for donations, food and supplies.

Kirwen's – 100 Hotdogs, Marathon – Ice, Ketchup and Mustard, Kate & Al's – Chips, Subway – Cookies, Madison St. Tavern – Hotdog Buns, Gail's Party Shoppe Drive thru – Charcoal, Lighter Fluid and plates, Buckeye Falls – Water, GCC -Ice Cream truck.

2. Have our eticket printers from Columbus, thanks to Jeff Holcomb who picked them up for me. Not installed yet.
3. Need to get tires for 2013 Explorer before winter.
4. \$4318 cost to upgrade computers for Police Dept.

Kirwen made a motion to approve \$4318 cost to upgrade the Computers at the police station, seconded by Slack.

Roll call: Bowling-absent, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Solicitor– Ruck- presence not requested.

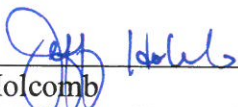
Residence- Open Forum/Comment: None

A motion to adjourn at 7:37 pm was made by Slack, seconded by Johnson.


Roll call: Bowling-absent, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Respectfully submitted,



Jeff Holcomb
Fiscal Officer Village of Gibsonburg



Steve Fought
Mayor Village of Gibsonburg