



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

November 21, 2019

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought 7:00 pm

The Pledge of Allegiance was said by all.

Roll call: Bowling-here, Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Slack-absent.

Recognition of Visitors/Special Reports for council meeting.

Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb, Police Chief Dan Collins, Lea Musa and Ed Herman.

Lea Musa -Probation Officer for Sandusky County Court #2 will talk about the ribbon cutting ceremony for the new Rigel Recovery Services that will be opening up in Woodville as well as security upgrades to the Courthouse planned for 2020.

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Johnson to approve November 7, 2019 Regular Council Minutes as written, seconded by Bowling.

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-absent.
Motion Passed.

Correspondence: None

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Kirwen, seconded by Gerwin.

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-absent.
Motion Passed.

Old Business:

1. ORDINANCE #19 -2019

AN ORDINANCE ADJUSTING THE MONTHLY REFUSE COLLECTION FEE CHARGED BY THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO (**THIRD READING**)

A motion to adopt Ordinance #19-2019 by Cantrell, seconded by Johnson.

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-absent.

Motion Passed.

2. ORDINANCE #20-2019

AN ORDINANCE AUTHORIZING THE VILLAGE OF GIBSONBURG TO OFFER FLEXIBLE SPENDING ACCOUNTS, UNDER SECTION 125 OF THE IRS CODE, TO FULL TIME EMPLOYEES. **(THIRD READING)**

A motion to adopt Ordinance #20-2019 by Kirwen, seconded by Johnson.

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-absent.

Motion Passed.

3. ORDINANCE #22 - 2019

AN ORDINANCE APPOINTING THOMAS MCDERMOTT TO SERVE AS THE ADMINISTRATIVE HEARING EXAMINER FOR THE VILLAGE OF GIBSONBURG, OHIO. **(SECOND READING)**

4. RESOLUTION #12 -2019

RESOLUTION AUTHORIZING THE FISCAL OFFICER TO TRANSFER MONIES FROM THE GENERAL FUND TO THE ECONOMIC FUND. **(SECOND READING)**

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #12-2019 by Bowling, seconded by Johnson.

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-absent.

Motion Passed.

A motion to adopt Resolution #12-2019 by Cantrell, seconded by Gerwin.

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-absent.

Motion Passed.

NEW BUSINESS:

1. ORDINANCE #24 -2019

AN ORDINANCE AUTHORIZING THE VILLAGE OF GIBSONBURG TO UTILIZE THE OHIO ATTORNEY GENERAL COLLECTIONS ENFORCEMENT TO ASSIST THE VILLAGE IN COLLECTION OF PAST DUE MUNICIPAL INCOME TAXES DUE TO THE VILLAGE OF GIBSONBURG. **(FIRST READING)**

2. **Cantrell** made a motion to change the spelling of Officer in the Ordinance #23 – 2019 to David Mechel, seconded by Johnson.

3. Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-absent.

Motion Passed.

Mayor's Report:

- Christmas Tree Lighting - Saturday December 7th @ 6pm
- Atlas Building
- Standard Wellness

Administrator's Report:

- **Linden Avenue Lift Station Update-** The project is progressing according to the scheduled set at the pre-construction meeting and there have been no issues or delays so far.
- **Trash Bid-** Award letter and contracts have been sent to Cyclone Services and letters have been sent to Republic Services and Waste Management notifying them of our decision and thanking them for their time and effort in the process.
- **Sandusky County Communities Foundation Grant-** The slide for Central Park was ordered with the grant funds received and has been delivered and will be installed in the spring.
- **American Heart Association Award-** The Village of Gibsonburg has been selected to receive the American Heart Association, Northwest Ohio Division "Heart Healthy Community Distinction" for 2019. The award is based on "efforts to encourage healthy lifestyles in the community in an effort to make your community the best possible place in which to live, work and play." The award will be presented to the Village at a special reception in Findlay on December 4th at 5:30pm at the Hilton Garden Inn. Please let me know if you would like to attend.
- **Tree City USA-** Application has been completed and forwarded to the Arbor Day Foundation and ODNR.
- **Hydrant Flow Testing-** All hydrants have been flow tested and inspected by members of GVFD. We have already replaced one that was not working properly and we are working towards replacing the others as soon as possible. GVFD plays a huge role in this process and we can't thank them enough for their help.
- **Christmas Decorations-** Christmas decorations will go up next week throughout town.
- **Summer Legislative Forum-** We have joined with the Village of Woodville to sponsor and host a Chamber of Commerce Legislative Forum. The event will take place this coming summer and will feature a roundtable discussion for Chamber Members and Municipalities with our state and federal elected officials. The exact time and location will be made available soon.
- **Thanksgiving Schedule-** As a reminder, Town Hall will be closed on Thursday, November 28th and Friday, November 29th.
- **Upcoming Events:**
 - Mayor Harman Open House- Sunday, December 1st. 1:00pm. Woodville UMC
 - GVFD/Santa Visit- December 12th. Doors open at 6pm and Santa arrives at 7pm
 - Ugly Sweater Run and Walk: Saturday, December 14th. 9:00am

Fiscal Officer's Report –

- Finance committee met to discuss Temporary Appropriations for 2020. We will be using an increase of 23% for employee health insurance, based on quote from agent.
- Received a request for information from Columbus funeral home for reimbursement of cremation of indigent resident.
- Recognize Barth Downie for 20 years of service to the Village as part time police officer.
- Happy Thanksgiving

Committee Reports:

Economic Development-Kirwen- Nothing

Finance- Cantrell – Next Meeting 12/5/19 at 6 pm

Joint Cemetery Board-Cantrell- Next Meeting 12/4/19 at 7 pm.

Planning Commission- Bowling- nothing

Public Service Parks- Slack- nothing

Public Utilities- Gerwin- nothing

Tree Committee-Johnson- 10 trees Ready to be planted, 1 tree planted at Village Hall.

Individual Council Member Report:

Bowling- Nothing

Cantrell- wish Barth well in Retirement.

Gerwin- Nothing

Johnson- Please attend the Tree Lighting

Kirwen- Sidewalks need cleaned downtown during snow

Slack- Nothing

Report of Officials:

Police – Chief Collins-

- Accepting applications for Full-time position
- Congratulations to Barth Downie for 20 years of service to the Village as part time police officer.

Solicitor– Ruck- presence not requested

Residence- Open Forum/Comment:

Executive session requested:

A motion was made by Cantrell to go into executive session for Real Estate at 7:39 pm with no action taken, seconded by Bowling.

Roll call: Bowling=yes, Cantrell=yes, Gerwin=yes, Johnson=yes, Kirwen=yes, Slack=absent.

Motion Passed.

Motion by Kirwen to return to regular session of village council meeting at 7:50 pm, seconded by Gerwin.

Roll call: Bowling=yes, Cantrell=yes, Gerwin=yes, Johnson=yes, Kirwen=yes, Slack=absent.

Motion Passed.

A motion to adjourn at 7:50 pm was made by Johnson, seconded by Kirwen.

Roll call: Bowling=yes, Cantrell=yes, Gerwin=yes, Johnson=yes, Kirwen=yes, Slack=absent.

Motion Passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg