



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

November 7, 2019

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought 7:00 pm

The Pledge of Allegiance was said by all.

Roll call: Bowling-here, Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Slack-here.

Recognition of Visitors/Special Reports for council meeting.

Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb, Police Chief Dan Collins, Jeffrey Herman, Gary Click and Pat Trusty.

Gary Click – Running for 88th Seat State Representative for Sandusky & Seneca County

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Johnson to approve October 17, 2019 Regular Council Minutes as written, seconded by Slack.

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Correspondence:

Thank you from Pam Williams for Hall of Fame Ceremony

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Kirwen, seconded by Bowling.

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Old Business:

1. ORDINANCE #18 -2019

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND/OR ADMINISTRATOR TO ENTER INTO A CONTRACT WITH CYCLONE SERVICES FOR THE PURPOSE OF TRASH AND REFUSE HAULING SERVICES WITHIN THE VILLAGE OF GIBSONBURG. (SECOND READING)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #18-2019 by Cantrell, seconded by Slack.

Roll call: Bowling=yes, Cantrell=yes, Gerwin=yes, Johnson=yes, Kirwen=yes, Slack=yes.

Motion Passed.

A motion to adopt Ordinance #18-2019 by Slack, seconded by Johnson.

Roll call: Bowling=yes, Cantrell=yes, Gerwin=yes, Johnson=yes, Kirwen=yes, Slack=yes.

Motion Passed.

2. ORDINANCE #19 -2019

AN ORDINANCE ADJUSTING THE MONTHLY REFUSE COLLECTION FEE CHARGED BY THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO (SECOND READING)

3. ORDINANCE #20-2019

AN ORDINANCE AUTHORIZING THE VILLAGE OF GIBSONBURG TO OFFER FLEXIBLE SPENDING ACCOUNTS, UNDER SECTION 125 OF THE IRS CODE, TO FULL TIME EMPLOYEES. (SECOND READING)

NEW BUSINESS:

1. RESOLUTION #11 -2019

A RESOLUTION AUTHORIZING THE MAYOR AND/OR ADMINISTRATOR TO APPLY FOR A 2019 LOCAL PARK CAPITAL IMPROVEMENT GRANT ADMINISTERED BY THE SANDUSKY COUNTY PARK DISTRICT BOARD OF PARK COMMISSIONERS AND EXECUTE AN AGREEMENT FOR PARK IMPROVEMENTS. (EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #11-2019 by Kirwen, seconded by Gerwin.

Roll call: Bowling=yes, Cantrell=yes, Gerwin=yes, Johnson=yes, Kirwen=yes, Slack=yes.

Motion Passed.

A motion to adopt Resolution #11-2019 by Cantrell, seconded by Johnson.

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

2. ORDINANCE #21 - 2019

AN ORDINANCE EMPLOYING THE LAW OFFICES OF RUCK AND WRIGHT, LTD., AS LEGAL COUNSEL TO REPRESENT THE VILLAGE OF GIBSONBURG, OHIO. (FIRST READING)

3. RESOLUTION #12 -2019

RESOLUTION AUTHORIZING THE FISCAL OFFICER TO TRANSFER MONIES FROM THE GENERAL FUND TO THE ECONOMIC FUND. (FIRST READING)

4. ORDINANCE #22 - 2019

AN ORDINANCE APPOINTING THOMAS MCDERMOTT TO SERVE AS THE ADMINISTRATIVE HEARING EXAMINER FOR THE VILLAGE OF GIBSONBURG, OHIO. (FIRST READING)

5. ORDINANCE #23 – 2019

AN ORDINANCE EMPLOYING DAVID MELCHER AS A PART-TIME POLICE OFFICER WITHIN THE GIBSONBURG POLICE DEPARTMENT (FIRST READING)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #23-2019 by Slack, seconded by Kirwen.

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

A motion to adopt Ordinance #23-2019 by Kirwen, seconded by Bowling.

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Mayor's Report:

- Trick or Treat went well – good timing.
- Mayor Harmon – Woodville – retirement party 12/1/19

Administrator's Report:

- **Linden Avenue Lift Station Update-** The project is progressing according to the scheduled set at the pre-construction meeting and there have been no issues or delays so far.
- **Trash Bid-** We have spoken to both Republic and Waste Management and have discussed the reasons why Council is considering legislation to proceed with the “most responsive and responsible” bid from Cyclone. Both seem to understand the reasons why and we will follow up with letters to them once the bid has been officially awarded.
- **Sandusky County Park District Local Park Capital Improvement Grant Program-** We will be making application to the program for funding to allow us to purchase playground borders around the three larger play structures at Central and Williams Park. The borders will allow for us to establish much better fall zones with the playground surfacing. They will also include ramps for individuals with disabilities to access the play structures.
- **Veterans Day-** As a reminder Town Hall will be closed on Monday, November 11th in observance of Veterans Day.
- **Retirement Open House-** Attached is an invitation to a retirement open house for Mayor Rich Harmon in Woodville. Mayor Harman chose not to run for another term and the event will be held in his honor on December 1st.
- **Upcoming Events:**
 - o Mayor Harman Open House- Sunday, December 1st. 1:00pm. Woodville UMC
 - o Ugly Sweater Run and Walk: Saturday, December 14th. 9:00am

Fiscal Officer's Report - 11/07/19

Balance in all Funds from Cash Summary Report as of **OCTOBER 31, 2019:**

- a. Total Cash Balance all funds: \$2,392,522.82
- b. Total Investment balances \$2,380,159.05
- c. Available Primary checking: \$ 12,063.77
- d. Petty cash secondary checking: \$ 300.00
- e. Interest recorded in **October:** \$ 990.85 (YTD: \$14,679.89)
- f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided to all council members by email.

A motion was made by Bowling that council members have received the October, 2019, Financial Reports, seconded by Gerwin.

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

A motion was made by Kirwen to approve re-allocation of appropriations for October, 2019, seconded by Johnson.

Roll call: Bowling=yes, Cantrell=yes, Gerwin=yes, Johnson=yes, Kirwen=yes, Slack=yes.

Motion Passed.

- Interest income YTD year- over-year is up \$3,383.53
- GENERAL FUND UP \$157,653.24 YEAR OVER YEAR
- Municipal income tax up \$44,181.08 over YTD 2018
- Fishing Permits: 490 sold up to 11/4/19
- Credit Cards for Oct.= \$21056.06. 206 Transactions ACH = 221
- Fifth Third Bank is closing its Gibsonburg Office in Jan. 2020.
- I will be on vacation next week. Nov. 12 thru Nov. 15.

Committee Reports:

Economic Development-Kirwen- nothing

Finance- Cantrell – Next Meeting 11/19/19 1 pm

Joint Cemetery Board-Cantrell- Meet on 11/6/19 levy passed.

Planning Commission- Bowling- nothing

Public Service Parks- Slack- nothing

Public Utilities- Gerwin- nothing

Tree Committee-Johnson- tree planting

Individual Council Member Report:

Bowling- nothing

Cantrell- Congrats to Jeff Herman

Gerwin- 5/3 building will be empty as well as Dr. Wassils Office. Put info on the Village Website?

Johnson- Nothing

Kirwen- Nothing

Slack- Nothing

Report of Officials:

Police – Chief Collins-

- CIT training 2 - 8hr. class for month of November
- CAD training 2 guys 8 hrs. on RMS and 4 guys on Mobile training with County
- Trick or Treat Car#48 was broke down

Solicitor– Ruck- Presence not requested

Residence- Open Forum/Comment:

Jeff Herman

A motion to adjourn at 7:42 pm was made by Cantrell, seconded by Slack.

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg