



# VILLAGE OF GIBSONBURG

## Village Council Meeting – MINUTES

December 19, 2019

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

**Call to order:** Mayor Fought 7:00 pm

The Pledge of Allegiance was said by all.

**Roll call:** Bowling-here, Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Slack-here.

### **Recognition of Visitors/Special Reports for council meeting.**

Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb, Police Chief Dan Collins, Doug Ruck- Solicitor, Jeff Herman Jr.

### **Review and Approval of Minutes of Previous Council Meeting:**

**A motion was made by Slack to approve December 5, 2019 Regular Council Minutes as written, seconded by Johnson.**

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.  
Motion Passed.

**Correspondence:** None

### **Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

**A motion was made to approve payment of invoices by Cantrell, seconded by Gerwin.**

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.  
*Motion Passed.*

### **Old Business:**

#### **1. ORDINANCE #24 -2019**

AN ORDINANCE AUTHORIZING THE VILLAGE OF GIBSONBURG TO UTILIZE THE OHIO ATTORNEY GENERAL COLLECTIONS ENFORCEMENT TO ASSIST THE

VILLAGE IN COLLECTION OF PAST DUE MUNICIPAL INCOME TAXES DUE TO THE VILLAGE OF GIBSONBURG. **(THIRD READING)**

**A motion to adopt Ordinance #24-2019 by Kirwen, seconded by Johnson.**

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

**2. ORDINANCE #25 - 2019**

AN ORDINANCE AUTHORIZING PAY INCREASES TO CERTAIN EMPLOYEES WAGES. **(SECOND READING)**

**3. ORDINANCE #27 – 2019**

AN ORDINANCE ADOPTING THE 2020 TEMPORARY APPROPRIATIONS FOR THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO. **(SECOND READING)**

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #27-2019 by Cantrell, seconded by Kirwen.**

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

**A motion to adopt Ordinance #27-2019 by Slack, seconded by Kirwen.**

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

**New Business:** Nothing

**Mayor's Report:**

- Thank you to Dan Slack for his 4 years of service.
- Everyone have a safe Holiday.

**Administrator's Report:**

- **Linden Avenue Lift Station Update-** The project has been substantially completed with only a small punch list of items to take care of and a review of the controls with staff. There were no issues with the road closure last week and all agencies worked well together.
- **Holiday Town Hall Schedule-** The schedule for Town Hall during the holidays will be:
  - Christmas Eve- 8:00am to 12:00pm
  - Christmas Day- Closed
  - New Year's Eve- 8:00am to 4:00pm

- New Year's Day- Closed
- **2019 Leaf Bag Statistics**-In 2019 we went through 2 ½ pallets of leaf bags with 54 cases to a pallet (135 cases) and 60 bags in each case. A total of 8,100 bags were used. We are working with the OSS Solid Waste District and the EPA on a plan to reduce the size of our compost pile in 2020.
- **Clearview Google Campaign Stats/EDC**- Attached are the stats from the Google Ad Words Campaign that Digital Dreams did for us in 2019. In addition, the EDC boosted a post that they put out on Clearview to our region and Nashville, Tennessee as that was a location that had actively been looking for an industrial park site through the EDC website. From that EDC boost for the period of 11/15/19 to 12/12/19, the Clearview website showed:
  - Total Site Visits 51 up 219%
  - Unique Visits 50 up 257%
  - 4% retention
  - From that period, 21 were clicks generated from Facebook, 19 Organic Search, 7 Direct (Direct type in address bar), 3 from LinkedIn, 1 from a link share on another website
- **Out of Town**- I will be out of state on vacation December 26<sup>th</sup> to January 2<sup>nd</sup>. I will have my cell phone with me and access to email if needed.
- **Upcoming Events:**
  - Annual EDC Meeting/Breakfast- Thursday, February 27<sup>th</sup>. 7:30am. Neely Center at Terra

### **Fiscal Officer's Report:**

- Adjusted Temporary appropriations for 2020 to include carryover of Linden Avenue Lift Station Project in the amount of \$287,000 if Funds are not disbursed by 12/31/19.

### **Committee Reports:**

**Economic Development**-Kirwen- Nothing

**Finance**- Cantrell – Meeting scheduled for 12/31/19 at 1 pm.

**Joint Cemetery Board**-Cantrell- Next meeting 1/7/2020 at 7 pm

**Planning Commission**- Bowling- Sunoco Station Issue

**Public Service Parks**- Slack - nothing

**Public Utilities**- Gerwin- nothing

**Tree Committee**-Johnson- nothing

## **Individual Council Member Report:**

**Bowling-** Nothing

**Cantrell-** Thank you for Dan's time on council, Merry Christmas

**Gerwin-** Thank you to Dan for contributions. Thanks to Marc for Ugly Sweater Run.

**Johnson-** Compost Pile Issues

**Kirwen-** Thank you to Dan for his time on council. Merry Christmas and Happy New Year.

**Slack-** Thank you to all for your support.

## **Report of Officials:**

**Police – Chief Collins-**

- Thank you to Mayor, Administrator, Council and Fiscal officer for your Support during my first year as Chief.

**Solicitor– Ruck-**

- Thank you for council working well together.
- Discussed nuisance property issue.

**Residence- Open Forum/Comment:** Nothing

**Swearing in of:** Mayor Fought, Councilmen David Johnson and Jeffrey Herman Jr.

### **Executive session requested:**

**A motion was made by Kirwen to go into executive session to discuss legal issues at 7:42 pm with no action taken, seconded by Bowling.**

Roll call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

**Motion by Cantrell to return to regular session of village council meeting at 8:00 pm, seconded by Kirwen.**

Roll call: Bowling- yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

### **RESOLUTION #13-2019**

**A RESOLUTION TO REMOVE COUNTY PROSECUTOR TIME BRAUN FROM OFFICE IMMEDIATELY BY GOVERNOR DEWINE AND CONDEMN HIS ACTIONS (FIRST READING)**

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency**

**Resolution #13-2019 by Cantrell, seconded by Kirwen.**

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

**A Motion by Johnson to approve resolution to remove County Prosecutor Tim Braun from office immediately by Governor DeWine and Condemn his actions, seconded by Bowling.**

Roll call: Bowling- yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

**A motion to adjourn at 8:02 pm was made by Slack, seconded by Kirwen.**

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Respectfully submitted,

---

Jeff Holcomb  
Fiscal Officer Village of Gibsonburg

---

Steve Fought  
Mayor Village of Gibsonburg