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# VILLAGE OF GIBSONBURG

## Village Council – MINUTES for Regular Meeting

January 5, 2017

5:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

This meeting is being recorded.

**Call to order:** Mayor Fought at 5:00 pm

The Pledge of Allegiance was said by all.

**Roll call:** Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Prebeg-here, Slack-here.

### **Recognition of Visitors/Special Reports for council meeting-**

Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb, Police Chief Paul Whitaker and Amanda Weaver.

### **Recognition of Visitors/Special Reports for council meeting.**

Farmers Market- Amanda Weaver discussed the Farmers Market for 2017. Dates are as Follows: June 3, July 1, August 5 and September 2, 2017. 9 am to 12pm at the Log Yard. Council approves of these dates and times.

### **ELECT PRESIDENT PRO TEMP OF COUNCIL 2017:**

**Asking for Nominations from the floor for President Pro Temp of Council 2017?**

Slack nominated Ken Cantrell.

**Motion to close nominations by Johnson, seconded by Prebeg.**

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen- no, Prebeg-yes, Slack-yes.

**Motion Passed.**

**Motion was made by Slack to appoint Cantrell as President Pro Temp, seconded by Gerwin.**

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-no, Prebeg-yes, Slack-yes.

**Motion Passed.**

### **MAYOR'S COMMITTEE'S for 2017:**

Finance: Cantrell, Kirwen, Gerwin

Public Service Parks: Slack, Johnson, Gerwin

Public Utility: Gerwin, Cantrell, Kirwen

Economic Development: Kirwen, Johnson, Slack

Planning Commission: Slack, Brad Krotzer, Dianne Darling, Phil Renner

Trees: Johnson, Gerwin, Prebeg

Social Outreach: Marc Glotzbecker, Slack, Gerwin



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**Review and Approval of Minutes of Previous Council Meeting:**

A motion was made by Cantrell to approve December 15, 2016 regular Council Minutes as written/Corrected, seconded by Slack.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**

A motion was made by Slack to approve December 29, 2016 End of the year Council Minutes as written/Corrected, seconded by Prebeg.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-abstain, Kirwen-no, Prebeg-yes, Slack-yes.

**Motion Passed.**

**Correspondence:**

**Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

A motion was made to approve payment of invoices by Prebeg, seconded by Gerwin.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**

**Old Business:**

**1. Ordinance #20 - 2016**

AN ORDINANCE AUTHORIZING PAY INCREASES TO CERTAIN EMPLOYEES WAGES AND SALARIES. **(SECOND READING)**

**New Business:** nothing

**Mayor's Report:** S. Fought

- Joint Twp. meeting - Jan 19<sup>th</sup> at 7 pm at Village Building
- Work Session - Jan 12th 6pm
  - Hans Rosebrock (First Energy) will be on hand to talk about LED Street lights
- Clearview: Meetings with Matt Tille, Widmer & Associates, Vanguard, and SCEDC being scheduled
- Toledo Lucas County Port Authority - PACE financing and Gibsonburg Energy District creation
- GIBS 1st week
- Proposed ordinance to consider, will discuss at Work Session
- Will be sending out a Village Letter by 1<sup>st</sup> of February.

**Administrator's Report:** Glotzbecker

- **GIBS First Pickup-** It seemed to go well. They started around 8:00am and finished up before 2:00pm. They had three trucks in town at one point and told us that they had no issues other than moving slower than they would have liked to, but they anticipated moving quicker as they get more used to the town. They did tell me that all of their



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interactions with the public were very positive. Pickup resumes next Monday and they will collect recyclables as well (anything recyclables that they picked up this week they said that they were going to do their best to sort back in Fostoria). We're doing our best to inform the residents to put out their recyclable materials as they have in the past and as soon as we have the bags we will let people know they are available.

- **Sanitary Sewer Collection System LTCP Update-** **1.** The Request to Proceed has been signed and sent to the Ohio Public Works Commission. **2.** The week of January 16<sup>th</sup> we will be meeting at Town Hall with Poggemeyer and B Hill's for a pre-construction meeting. **3.** Next week letters will be delivered detailing the project and a basic timeline to all residents who will be affected by the project. **4.** We have spoken to Donna Kirkbride at the OPWC and the Village can, if it would choose to do so, decline the loan portion for the project and finance that half on its own. The catch being right now that we know the construction costs, but don't know the total engineering costs yet so we can't accurately project a final project number.
- **Engineering RFQ's-** RFQ's have been received from: Poggemeyer, GGJ, Inc., Feller, Finch and Associates and Jones and Henry. Copies have been given to the Public Utilities Committee.
- **TMACOG General Assembly-** The event is scheduled for Monday, January 30<sup>th</sup> from 8:00am to 1:15pm at the Holiday Inn French Quarter in Perrysburg. Information is attached. Please let us by the morning of January 19<sup>th</sup> if you plan to attend so that we can make reservations.
- **2017 On Call/Holiday Schedule-** Attached.

### **Fiscal Officer's Report:**

#### **1. Financial report as of 12/31/16**

Balance in all Funds from Cash Summary Report:

- a. Total Cash Balance all funds: \$2,186,683.32
- b. Total Investment balances: \$2,180,874.06
- c. Available Primary checking: \$5,509.26
- d. Petty cash secondary checking \$300.00
- e. Interest recorded in December \$263.80
- f. Interest Recorded Y-T-D \$3429.08
- g. UAN -Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation and other monthly financial reports provided to all council members by email.

**A motion was made by Slack that council members have received the December 2016 Financial Reports, seconded by Prebeg.**

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**

- 2. Status on State Audit
- 3. Out of the Office Friday January 13, 2017.



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**Committee Reports:**

Economic Development-Kirwen- Next Meeting 1/12/17

Finance-Cantrell- Next meeting 1/18/17 3 PM

Joint Cemetery Board-Gerwin- Met 1/4/17. Jeff Balsizer resigned as of 1/31/17.

Planning Commission- Slack- Next Meeting 1/26/17

Public Service Parks-Slack – Next Meeting 1/26/17

Public Utilities- Gerwin- Next Meeting 1/12/17

Tree Committee-Johnson- No Meeting scheduled at this time.

**Individual Council Member Reports**

Cantrell- G.I.B.S. did well for the first week.

Gerwin- Nothing

Johnson- Nothing

Kirwen- Discuss zoning in mayor letter, G.I.B.S. did good job, Congrats to FD for grant.

Prebeg- Fence behind Police Dept. needs repaired.

Slack- Fire Dept. grant for all new turnout gear is well worth it.

**Report of Officials:**

**Police Chief- Whitaker-** Nothing

**Solicitor– Ruck-** Presence not requested.

**Residence- Open Forum/Comment:**

**A motion to adjourn at 5:42pm was made by Johnson, seconded by Slack.**

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**

Respectfully submitted,

Jeff Holcomb  
Fiscal Officer Village of Gibsonburg

Steve Fought  
Mayor Village of Gibsonburg