



# VILLAGE OF GIBSONBURG

Village Council/ MADISON TOWNSHIP JOINT MEETING – MINUTES

February 2, 2017

5:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

This meeting is being recorded.

**Call to order:** Mayor Fought at 5:00 pm

The Pledge of Allegiance was said by all.

**Roll call:** Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Prebeg-here, Slack-here.

**Recognition of Visitors/Special Reports for council meeting-**

Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb, Solicitor Ruck, John Schell, Ed Herman and Jan Kirwen.

**Motion to go out of regular council meeting and enter into joint meeting with Madison Township Trustees and Village Council by Gerwin and seconded by Prebeg.**

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**

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**Enter Joint Meeting with Madison Township Trustee's**

Called to order at 5:02 PM by Mayor Fought.

Roll Call: Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Prebeg-here, Slack-here.

Kirsch-here, Reed-here, Nopper-here.

**Business:**

1. Introduction Trustee's and Council Members
2. Recap Activity in 2016- Fire Dept. Building Transferred to the Township.
3. Appointment of Cemetery Board for 2017 list terms-

**Don Kirwen made a motion to appoint Charlie Nopper to the Cemetery Board, seconded by Kirsch.**

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

Kirsch-yes, Reed-yes, Nopper-yes.

**Motion Passed.**

4. Additional business- Cemetery Board met on 2/1/17 they will be hiring and interview for a new sexton. Taking applications until Feb. 24, 2017 and hopefully hire in mid-March. Mayor Fought stated we can help with snow removal and anything else that may arise. Matt Tille will continue to dig graves until someone is hired.



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Discussion took place about cemetery board nominees and terms. A vote took place nominating and approving Trustee Charlie Nopper to a new 3 year term. Mayor Fought mentioned that the actions of the citizen representative are unacceptable and that he would like to see the representative removed from the board if his actions continued. Council President Kenny Cantrell made a statement about his feelings towards the handling of the cemetery and had a verbal exchange with members of the board and township trustees during said statement. Mayor Fought made reference to an earlier letter that he wrote to the board and applauded them for their efforts in 2016 to correct things that he saw as needing attention. Mayor Fought then also made reference to a recent rule change at the cemetery which he favored and pushed for. Township Trustee Charlie Nopper followed the comments of the Mayor by reading from a statement at which he prepared in disagreement with council and the Mayor about various things as they pertain to the operation of the cemetery. A short argument and disagreement between the Mayor and Mr. Nopper took place at which time there was a motion made by Councilman Kirwen to adjourn the joint meeting.

**Nopper - 3 year term 2020**

**Schell - 2 year term 2019**

**Gerwin - 1 year term 2018**

**Motion to adjourn joint meeting at 5:28 PM by Kirwen, Seconded by Nopper.**

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

Kirsch-yes, Reed-yes, Nopper-yes.

**Motion Passed.**

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**Johnson made a motion to return to regular council meeting, seconded by Slack.**

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**

**A motion was made by Cantrell to approve the 2017 Council Rules as amended, seconded by Johnson.**

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**

### **Review and Approval of Minutes of Previous Council Meeting:**

**A motion was made by Prebeg to approve January 19, 2017 regular Council Minutes as written, seconded by Johnson.**

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**

**Correspondence:** Health Department meeting updates.

**Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

**A motion was made to approve payment of invoices by Slack, seconded by Gerwin.**

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**



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**Old Business:**

**1. Ordinance #1- 2017**

AN ORDINANCE ADOPTING THE 2017 PERMANENT APPROPRIATIONS FOR THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OH.  
(SECOND/EMERGENCY)

**A motion was made to suspend the rules, waive the 3rd reading and pass as an emergency Ordinance #1 -2017 by Kirwen, seconded by Cantrell.**

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**

**A motion to adopt Ordinance #1-2017 by Slack, seconded by Prebeg.**

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**

**New Business:**

**1. Resolution #2-2017**

A RESOLUTION REQUESTING THE STATE AUDITOR TO ALLOW THE VILLAGE OF GIBSONBURG TO OPEN A SEPARATE FUND, NUMBER 2901, TO BE TITLED AS the ECONOMIC DEVELOPMENT – INDUSTRIAL PARK FUND.  
(EMERGENCY)

**A motion was made to suspend the rules, waive the 3rd reading and pass as an emergency Resolution 2-2017 by Johnson, seconded by Slack.**

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**

**A motion to adopt Resolution 2-2017 by Gerwin, seconded by Slack.**

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**

**2. Resolution #3-2017**

A RESOLUTION REQUESTING THE STATE AUDITOR TO ALLOW THE VILLAGE OF GIBSONBURG TO OPEN A SEPARATE FUND, NUMBER 2908, TO BE TITLED AS THE PARK IMPROVEMENT FUND. (EMERGENCY)

**A motion was made to suspend the rules, waive the 3rd reading and pass as an emergency Resolution 3-2017 by Kirwen, seconded by Slack.**

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**

**A motion to adopt Resolution 3 -2017 by Cantrell, seconded by Prebeg.**

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**





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### Mayor's Report: S. Fought

- Sandusky County Economic Development meeting reservations let Marc know ASAP.
- TMACOG Meeting went well.
- Sunshine Law Meeting- 4/7/17 at Owens
- I Spoke at Sandusky County GOP dinner last night. Highlights included 2016 happenings in Gibsonburg and upcoming events for 2017. I received three questions: paving alleys, Trash Collection, Drug Task Force levy and Rodriguez St.
- 2017 Elections- Kirwen, Cantrell, Gerwin and Prebeg Terms ending.
- LED Street Lights- Trial on the Downtown area.
- Alley's- research some on what we can do to help this ongoing problem.
- Elly's Celebration - 9 pm Monday drove around town with her on a firetruck Thanks to everyone who was involved. Tuesday she was honored at the Basketball game.
- Gibsonburg Homecoming- Will be back in 2017 9/15 – 9/17 at Williams Park
- Out of town Monday & Tuesday afternoon and also Friday & Saturday

### Administrator's Report: Glotzbecker

- **Water System Lead Mapping-** HB 512 requires community water systems to identify and map areas of the distribution system that are known or likely to contain lead service lines. The Ohio EPA has set a deadline of March 9<sup>th</sup> 2017 for this to be completed and submitted. We are working to complete the mapping project and feel that we can have it done in advance of the deadline.
- **Sanitary Sewer Collection System LTCP Update-** Pre-construction meeting was held on Thursday, January 26<sup>th</sup> with staff, B'Hillz and Poggemeyer. All is in order and B'Hillz has set a February 15<sup>th</sup> start date for the project. It has been agreed upon that they will start near the grain elevator and then move to W. Stone Street and then to E. Stevenson Street. All residents in these areas have been informed by mail of the project start date.
- **Tree City USA-** Gibsonburg has been recognized again as a "Tree City." The awards program will be on May 3<sup>rd</sup> in Lakeside.
- **Ditch Improvement Update-** We attended the Sugar Creek Ditch Improvement "View" on January 24<sup>th</sup>. As the email sent out after the view, we don't have any more information that what was given at the view (and emailed to all of you). We will attend the hearing on February 14<sup>th</sup>.
- **Street Light LED Project-** Hans from First Energy was here on Friday, January 27<sup>th</sup> and we talked at length about the streetlights. First Energy is agreeable to changing out 12 to 14 lights in the near future. We agreed that they would do the section of downtown between Webster Street and Hurlbut Street (there are 14 lights in a row in this section). The work order has been called in.
- **Sandusky County EDC Annual Meeting-** The event is scheduled for Thursday, February 23<sup>rd</sup> at 7:30am at the Neely Center at Terra. *Please let us know by February 14<sup>th</sup> if you plan to attend.*



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### **Fiscal Officer's Report:**

#### **1. Financial report as of 1/31/17**

Balance in all Funds from Cash Summary Report:

- a. Total Cash Balance all funds: \$2,191,636.07
- b. Total Investment balances: \$2,166,121.85
- c. Available Primary checking: \$25,214.22
- d. Petty cash secondary checking \$300.00
- e. Interest recorded in January \$248.62
- f. Interest Recorded Y-T-D \$248.62
- g. UAN -Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation and other monthly financial reports provided to all council members by email.

**A motion was made by Slack that council members have received the January 2017 Financial Reports, seconded by Johnson.**

Roll Call: Cantrell-excused, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**

**A motion was made by Johnson to approve re-allocation of temporary appropriations for January, seconded by Slack.**

Roll Call: Cantrell-excused, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**

- 2. Discuss Fund(s) 2901 – Econ Development & 2908 – Park Improvement
- 3. Meeting scheduled with State Auditor for exit conference Monday Feb. 6, 2017 at 3 pm.
- 4. Uploaded 2016 information to ohiocheckbook.com
- 5. Discuss State Budget changes proposed by the Governor
- 6. Utility Update:
  - a. January 4 shut offs for non-payment.
  - b. ACH – 215 are using this feature.
  - c. Credit Cards - 142 Transactions Total: \$ 13,786.79
  - d. Recycle Bags are a steady stream, have 3 boxes left. PD has 2 ½.
- 7. Tax Update: Credit Cards – 12 Transactions Total: \$1,266.00
- 8. Congratulations to Marc for the Distinguished Service Award.

### **Committee Reports:**

Economic Development-Kirwen- No meeting scheduled

Finance-Cantrell- No meeting scheduled.

Joint Cemetery Board-Gerwin- Meeting 2/1/17 advertised for sexton for Township.

Planning Commission- Slack- Meeting 2/8/17 at 7 pm.

Public Service Parks-Slack – Meeting 2/28/17 at 7 pm.

Public Utilities- Gerwin- Meeting 2/9/17 at 7 pm.

Tree Committee-Johnson- Meeting 2/7/17 at 7 pm.



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### **Individual Council Member Reports**

Cantrell- Issues with Cemetery Board, Excused from Meeting at 6:02 pm

Gerwin- Disappointed in County Commissioners and Township Trustees on the Rodriguez Street. Congratulations to Marc.

Johnson- Things going well.

Kirwen- Stuck in the middle of the Cemetery Board issues – Apologized if upset anyone on council or Mayor

Prebeg- Upset with the Township comments; Rodriguez St. /industrial park/ Village Council not doing their job. Congrats to Marc.

Slack- Need to get along – The Township, Cemetery Board and Village.

### **Report of Officials:**

Police Chief- Whitaker- Absent

Solicitor- Ruck- Nothing

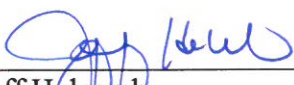
**Residence- Open Forum/Comment:** none

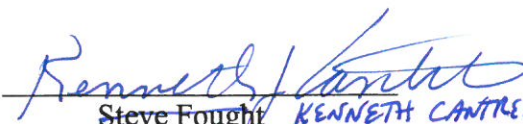
**A motion to adjourn at 6:58 pm was made by Prebeg, seconded by Slack.**

Roll Call: Cantrell-excused, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**

Respectfully submitted,

  
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Jeff Holcomb  
Fiscal Officer Village of Gibsonburg

  
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Steve Fought  
Mayor Village of Gibsonburg  
COUNCIL PRESIDENT