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# VILLAGE OF GIBSONBURG

## Village Council Meeting –MINUTES

July 6, 2017

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

This meeting is being recorded.

**Call to order:** Mayor Fought at 7:00 pm

The Pledge of Allegiance was said by all.

**Roll call:** Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Prebeg-here, Slack-here.

### **Recognition of Visitors/Special Reports for council meeting.**

Administrator Marc Glotzbecker, Police Chief Paul Whitaker, Sargent Chris Lahman, Fiscal officer Jeff Holcomb, Ed Herman, and Mike Shields

### **Review and Approval of Minutes of Previous Council Meeting:**

A motion was made by Johnson to approve June 15, 2017 regular Council Minutes as written, seconded by Slack.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**

**Correspondence:** Nothing

### **Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

A motion was made to approve payment of invoices by Cantrell, seconded by Prebeg.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**

### **Old Business:**

#### **1. ORDINANCE # 12 - 2017**

AN ORDINANCE AMENDING SECTION 1119.03 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF GIBSONBURG TO REGULATE SWIMMING POOLS WITHIN THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO (SECOND READING)

**New Business:** none



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## Mayor's Report:

- Standard Wellness filed their application with the state on 6/28/17 3500 pages
- Homecoming- congratulations to all those who worked, the residents enjoyed.

## Administrator's Report:

- **Unlimited Trash Pick Up-** Scheduled for Saturday, July 15<sup>th</sup>. Items must be curbside by 7:00am. We have been publicizing this everywhere.
- **CDBG Statuses-:**
  - o **Rodriguez Street-** Commissioners are proceeding with submitting an application for the Water and Sewer portions only. We will need to sit down with them again in the near future to address a number of questions and issues.
  - o **Sunoco Station-** We will not receive funding through our initial application, but we will be resubmitting the application for the CDBG Targets of Opportunity Program. The issue at hand is that the buildings and land are currently for sale and the timelines may not align now. Jay and I have had a conversation and we agree that the Village will continue in our efforts and he will continue with his.
- **Water Fountain Grant-** The equipment is on site and we will work to install it soon.
- **Water Line Projects-** Neal Materni from Poggemeyer and I met again and we defined the potential projects in this order of importance: 1. S. Patterson from Smith to Linden. 2. Brentwood from Linden to Ludwig. 3. Linden from S. Main to Ludwig. 4. E Stevenson from N. Main to start of subdivision. We'll have project estimates within a few days and then we can determine: 1. Which projects to do. 2. How to fund them: Pay Ourselves, OPWC, OWDA Loan, etc.... One item that we spoke about was tying in the Linden project with repaving.
- **Solicitation Ordinance-** If nobody has any additional thoughts or comments on what was distributed at the last meeting, we will proceed with the creation of the new Solicitation Ordinance.
- **Sandusky County Communities Foundation-** We'll be submitting a grant application this fall for as yet to be determined project.
- **White Star Triathlon-** The event is scheduled for Sunday, July 23<sup>rd</sup> with an 8am start time. We have a great commitment from our local safety service forces and other volunteers so like last year we do not anticipate any issues with disruption of traffic flow (the entire event should be done by 11:30am). If anyone would like to volunteer some time that morning please let me know. We anticipate about 250 participants and their families to be in town for the event.
- **Out of Office-** I will be out of the office on Friday, July 7<sup>th</sup>.

## Fiscal Officer's Report:

1. Financial Report as of: **6/30/17**  
Balance in all Funds from Cash Summary Report:
  - a. Total Cash Balance all funds: \$2,109,628.22
  - b. Total Investment balances \$2,107,472.86
  - c. Available Primary checking: \$ 1,855.36
  - d. Petty cash secondary checking:\$ 300.00
  - e. Interest recorded in June: \$ 254.53





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- f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided to all council members by email.

**A motion was made by Cantrell that council members have received the June, 2017, Financial Reports, seconded by Slack.**

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**

**A motion was made by Prebeg to approve re-allocation of permanent appropriations for June 2017, seconded by Cantrell.**

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**

2. Review proposed 2018 Budget to be sent to County Budget Commission\

**A motion was made by Cantrell to approve sending the proposed 2018 Budget to the County Budget Commission, seconded by Johnson.**

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**

3. Jeff received a spam email from the Mayor asking for funds.  
4. Utility – Credit cards for June 144 transactions, \$14,290.07 ACH =209, Shut offs=4  
4. Water Usage Permits – as of July 6 = 246 with 7 minors.

### **Committee Reports:**

**Economic Development**-Kirwen- No Meeting Scheduled, Sign at the Industrial Park to be finished next week.

**Finance**-Cantrell- Met 6/21/17 to discuss budget

**Joint Cemetery Board**-Gerwin- Met 7/5/17, no answer from Atlas for land purchase. Next meeting 8/2/17 @ 7:00 pm.

**Planning Commission**- Slack- Nothing

**Public Service Parks**-Slack – Homecoming was good, Next Meeting 7/27/17 @ 7:00 PM

**Public Utilities**- Gerwin-Next meeting 7/13/17 at 7 pm

**Tree Committee**-Johnson- Met 6/27/17 discussed tree planting, Arbor Day and possibly fall tree planting.

### **Individual Council Member Reports**

**Cantrell**- Tree issue at Gibson St. and Smith, possibly needs trimmed. Thanks to Ed Herman and Mike Shields for their support for Standard Wellness.

**Gerwin**- Congrats to all for homecoming

**Johnson**- Congrats to all for the homecoming

**Kirwen**- Congrats to all for homecoming

**Prebeg**- Congrats to all for homecoming

**Slack**- Everything went well at the Homecoming



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**Report of Officials:**

**Police Chief- Whitaker-**

1. Sargent Lahman explained the Explorer Program.

**Kirwen made a motion to approve the Explorer program in Gibsonburg to be ran by the Gibsonburg Police Dept., seconded by Slack.**

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**

**Solicitor- Ruck-** Presence not requested.

**Residence- Open Forum/Comment:**

1. Mike Shields stated positive comments about Gibsonburg.

**A motion to adjourn at 7:58 pm was made by Slack, seconded by Johnson.**

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Prebeg-yes, Slack-yes.

**Motion Passed.**

Respectfully submitted,

Jeff Holcomb

Fiscal Officer Village of Gibsonburg

Steve Fought

Mayor Village of Gibsonburg