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# VILLAGE OF GIBSONBURG

## Village Council Meeting – MINUTES

September 7, 2017

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

The meeting was called to order by Mayor Fought at 7:00 pm

The Pledge of Allegiance was said by all.

**Roll call:** Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Slack-here, Prebeg- LOA.

### **Recognition of Visitors/Special Reports for council meeting.**

Jeff Holcomb – Fiscal Officer, Marc Glotzbecker – Administrator, Police Chief Paul Whitaker, Doug Ruck, Bill & Diane Darling, Ashley Brown, Dave Thornsberry and Bill Truman.

### **Review and Approval of Minutes of Previous Council Meeting:**

A motion was made by Johnson to approve August 17, 2017 regular Council Minutes as written, seconded by Slack.

Roll Call: Cantrell-yes, Gerwin-abstain, Johnson-yes, Kirwen-yes, Slack-yes, Prebeg- LOA.

**Motion Passed.**

**Correspondence:** Nothing

### **Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

A motion was made to approve payment of invoices by Cantrell, seconded by Kirwen.

Roll Call: Cantrell-yes, Gerwin-abstain, Johnson-yes, Kirwen-yes, Slack-yes, Prebeg- LOA.

**Motion Passed.**

### **Old Business:**

#### **1. RESOLUTION #11-2017**

A RESOLUTION AUTHORIZING THE MAYOR AND/OR ADMINSTATOR TO ENTER INTO A FISHING AGREEMENT WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES FOR THE FISHING MANAGEMENT OF SILVEROCK PARK. (SECOND READING)

### **New Business:**

#### **1. ORDINANCE #14-2017**

AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE



## CODIFIED ORDINANCES OF GIBSONBURG, OHIO. (EMERGENCY)

**A motion was made by Slack to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #14-2017 by Johnson.**

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes, Prebeg- LOA.

**Motion Passed.**

**A motion to adopt Ordinance #14-2017 by Kirwen, seconded by Gerwin.**

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes, Prebeg- LOA.

**Motion Passed.**

### **Mayor's Report:**

1. Gibsonburg Marketing- Dave Thornsberry is working on this for the Industrial park.
2. 9/11 dedication- Monday at 9am at Williams Park.
3. Hall of Fame- Saturday Sept. 9 at 11 am at the Municipal Complex.
4. Street Lights – Waiting for the estimates for additional lights from Hans at Toledo Edison.

### **Administrator's Report:**

- **CDBG Targets of Opportunity-** No word yet on the approval or denial of our application. We did hand deliver a letter last week to the uptown businesses who assisted us with the grant application by writing letters of support to give them a status update on the project.
- **GIBS Issues-** There have been a number of issues the past two weeks that I would like to take a minute to discuss and make you aware of how we have responded:
  - o Pick Up Time and Start Location
  - o “Go Back” fee’s
  - o Agreement amendments
- **ODOT SR 300 Resurfacing-** ODOT has begun preparations for the project with a tentative start date of September 18<sup>th</sup> for the micro surfacing. They will be installing work zone signs this week and crack sealing next week. We are working with them to get the word out as best as possible.
- **Sandusky County Communities Foundation Grant-** Submitted by the deadline. Announcements will be made later this fall.
- **September 11<sup>th</sup> Ceremony-** Monday, September 11<sup>th</sup> at 9:00am at the Public Safety Service Memorial in Williams Park.

### **Fiscal Officer's Report:**

1. Financial Report as of: **08/31/17**  
Balance in all Funds from Cash Summary Report:
  - a. Total Cash Balance all funds: \$2,183,567.85
  - b. Total Investment balances \$2,162,936.86
  - c. Available Primary checking: \$ 20,330.99
  - d. Petty cash secondary checking:\$ 300.00
  - e. Interest recorded in August: \$ 234.25





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- f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation and other monthly financial reports provided to all council members by email.

**A motion was made by Slack that council members have received the August, 2017, Financial Reports, seconded by Kirwen.**

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes, Prebeg- LOA.

**Motion Passed.**

**A motion was made by Kirwen to approve re-allocation of permanent appropriations for August 2017, seconded by Slack.**

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes, Prebeg- LOA.

**Motion Passed.**

2. Utility – August- Credit cards 163 Transactions = \$16,160.23, ACH=209, Shut offs = 0.
3. Water Usage Permits = 354, 14 of them Minors. (2016 YTD was 403)
4. Total Mowing amount going to Taxes for 2017 Mowing year = \$ 7,125.00
5. Total Delinquent Utilities going to Taxes from Sept. 2016 – Sept. 2017 = \$ 7,982.52.

### **Committee Reports:**

Economic Development-Kirwen- Marketing video going well.

Finance-Cantrell- Next Meeting 9/13/17 at 1 pm

Joint Cemetery Board-Gerwin- Met on 9/6/17 Clerk Position Advertised, Next meeting 10/4/17 at 7 pm

Planning Commission- Slack- Next Meeting 9/13/17 at 7 pm

Public Service Parks-Slack – Will meet in October

Public Utilities- Gerwin- Met with Palmer Energy. Next Meeting 9/28/17 at 7 pm

Tree Committee-Johnson-Planning tree planting in early October

### **Individual Council Member Reports**

Cantrell- The entrance into the Industrial Park looks good.

Gerwin- Nothing

Johnson- Nothing

Kirwen- Will miss the next council meeting on 9/21/17.

Slack- Nothing

Prebeg- LOA

### **Report of Officials:**

#### **Police Chief- Whitaker-**

1. GPD participated in an increased traffic enforcement program sponsored by the Ohio Dept. of Public Safety. Two separate programs were run; May 22 to June 4 and again August 18 to September 3. See attached memorandum from Sgt. Lahman regarding tickets and warnings written during these program dates.
2. Introduction to Gibsonburg PD Pistol and Shotgun Range Renovation program. See handout.



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3. First GPD Explorer signup meeting will be 7 PM Wednesday, September 20, 2017 here at the Municipal Building. Will be advertised on Nextdoor and Facebook.

**Solicitor– Ruck**

1. Gibsonburg Economic Development Corp 501C3 Application filed
2. Cell Tower lease – Buyout offer of \$125,000, still negotiating.
3. Widmer Property Sale – Waiting on Survey

**Residence- Open Forum/Comment:**

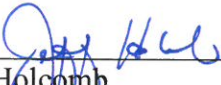
Bill Truman asked about replacing stone in boulevard.


**A motion to adjourn at 7:44 pm was made by Cantrell, seconded by Slack.**

Roll Call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes, Prebeg- LOA.

**Motion Passed.**

Respectfully submitted,

  
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Jeff Holcomb  
Fiscal Officer Village of Gibsonburg

  
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Steve Fought  
Mayor Village of Gibsonburg