



APPROVED



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

October 19, 2017

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

This meeting is being recorded.

Call to order: By Mayor Fought at 7:00 pm

The Pledge of Allegiance was said by all.

Roll call: Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Slack-here, Prebeg-here.

Recognition of Visitors/Special Reports for council meeting.

Jeff Holcomb – Fiscal Officer, Marc Glotzbecker – Administrator, Paul Whitaker– Chief of Police and Mike Shields.

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Prebeg to approve October 5, 2017 regular Council Minutes as written, seconded by Slack.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes, Prebeg-yes.

Motion passed.

Correspondence:

- Arbor Day Foundation
- Census package to be completed
- Health Dept. letter

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Kirwen, seconded by Cantrell.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes, Prebeg-yes.

Motion passed.

Old Business:

1. RESOLUTION #14 – 2017

A RESOLUTION AUTHORIZING THE MAYOR AND/OR VILLAGE ADMINISTATOR OR THE CHIEF OF POLICE TO APPLY FOR AN INNOVATIVE READINESS TRAINING (IRT) GRANT TO ASSIST IN MAKING IMPROVEMENTS TO THE VILLAGE OF GIBSONBURG POLICE DEPARTMENT PISTOL AND SHOTGUN RANGE. (THIRD READING).



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A motion to adopt Resolution #14-2017 by Cantrell, seconded by Slack.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes, Prebeg-yes.

Motion passed.

2. RESOLUTION #15 - 2017

A RESOLUTION AUTHORIZING SUPPORTING THE GIBSONBURG-MADISON TOWNSHIPS APPLICATION TO THE SANDUSKY COUNTY COMMUNITIES FOUNDATION, INC. AND LENDING FINANCIAL SUPPORT. **(THIRD READING)**

A motion to adopt Resolution #15-2017 by Kirwen, seconded by Gerwin.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes, Prebeg-yes.

Motion passed.

3. ORDINANCE #17 – 2017

AN ORDINANCE AUTHORIZING THE ATTACHED ON-LINE BANKING POLICY GUIDELINES TO BE FOLLOWED WHENEVER ON-LINE BANKING IS INITIATED OR RECEIVED **(SECOND READING)**

New Business:

1. RESOLUTION #16-2017

A RESOLUTION AUTHORIZING THE MAYOR AND/OR ADMINISTRATOR TO APPLY FOR A 2017 LOCAL PARK CAPITAL IMPROVEMENT GRANT ADMINISTERED BY THE SANDUSKY COUNTY PARK DISTRICT BOARD OF PARK COMMISSIONERS AND EXECUTE AN AGREEMENT FOR PARK IMPROVEMENTS. **(EMERGENCY)**

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #16-2017 by Johnson, seconded by Prebeg.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes, Prebeg-yes.

Motion passed.

A motion to adopt Resolution #16-2017 by Prebeg, seconded by Slack.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes, Prebeg-yes.

Motion passed.

Mayor's Report:

- Meet the Candidates
- Street Lights – 195 Street lights in the Village. 177 Lights would cost approximately \$61,000.00
- Response to Health Department letter



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Administrator's Report:

- **Bulk Items-** We've been having an ongoing issue with bulk items being left curbside without a tag being purchased for them. Jen has added a line onto the utility bills where we will now charge the resident for the removal of the item. We will only do this after giving them a warning that they must purchase the tag. If they do not purchase the tag by the next trash day, we will contact GIBS and have them add the item to their list and then charge the resident on the next utility bill.
- **Sandusky County Communities Foundation Grant-** We received the check for the basketball hoops on Tuesday at their reception. We will place the order soon and look to continue with the plan to have the project completed in the spring of 2018.
- **Christmas Decorations-** Decorations have been delivered and are being prepared for installation around Thanksgiving time.
- **Central Park Playground Equipment** has been delivered and is stored at Town Hall until spring.
- **Park District Local Park Capital Improvement Grant-** Grant has been completed and will be submitted prior to the November 7th deadline.
- **Out of Town-** I will be out of town November 2nd and returning on November 7th. I will miss the November 2nd Council Meeting.
- **Veterans Day-** As a reminder, Town Hall will be closed in observance of Veterans Day on November 10th.

Fiscal Officer's Report:

1. Discuss publicizing Gibsonburg joining litigation against State collection of municipal taxes.
2. UAN eliminating \$50 monthly hardware fee.

Committee Reports:

Economic Development- Kirwen- Nothing

Finance- Cantrell- Next Meeting 10/25/17 at 1 pm.

Joint Cemetery Board- Gerwin- Next Meeting 11/1/17 at 7 pm

Planning Commission- Slack- Nothing

Public Service Parks- Slack – Met on 10/12/17 discussed the Basketball court. Next Meeting 11/9/17 at 7 pm

Public Utilities- Gerwin- Nothing

Tree Committee- Johnson- Planted 9 trees. Next Meeting 10/24/17 at 7 pm

Individual Council Member Reports

Cantrell- Trees look good. House on E. Madison that was torn down makes neighborhood look much better.

Gerwin- Question on raises vs terms

Johnson- Nothing

Kirwen- Lights at various depts. change to LED?

Prebeg- Ideas for basketball court area



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Slack- Hydrant Testing

Jeff- Scarecrows downtown look awesome!

Report of Officials:

Police Chief- Whitaker-

1. Met with new High School Principal Sonya Herman September 29 for an introduction meeting. Meeting was very productive and appears Mrs. Herman and I are on the same page as business concerns with the schools.
2. GPD Officers along with Woodville PD officers completed state mandated “unarmed self-defense” training at the Gibsonburg Athletic Building. No injuries were reported but the old timers were sore a couple days.
3. Officer was involved in a minor crash October 1 while attempting to stop drag racing downtown on Madison Street. Woodville Police conducted an investigation and completed the crash report. The damage was not sufficient to turn in for repairs resulting in paying a ridiculous deductible. Officer Collins and Officer Senyo (units assigned to that car) made repairs and painted damage themselves.
4. Officer Phil Program conducted at Hilfiker Elementary School October 6. Thanks to local businesses who donate generously to the program.
5. GPD officers and bike patrol participated in Hilfiker “Walk to School Day” event October 4. As usual the event was successful and enjoyed by all.
6. GPD Officers and Woodville PD officers completed state mandated “Trauma Informed policing” six hours class. The class was held in the Gibsonburg Municipal Bldg. Council Chambers.
7. GPD Officers participated with Gibsonburg High School in a practice “Lockdown” exercise October 12. The exercise was successful.
8. GPD Officers participated in an Evacuation exercise at the High School / Middle School October 13. The purpose of the evacuation was to move students and staff to Zion Lutheran Church in the event of a dangerous situation at the school such as fire, gas leak, active shooter or other event. The evacuation was conducted very well and kudos to Mrs. Herman for orchestrating the event.

Solicitor- Ruck- presence not requested

Residence- Open Forum/Comment:

Mike Shields commented that if it is possible to save 50% on the LED Lights that would be a great. He also stated that if anyone wanted to put a sign in his yard they were welcome.

Executive session requested:

A motion was made by Slack to go into executive session to discuss personnel and Land/Property Acquisition at 7:50 pm with no action taken, seconded by Kirwen.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes, Prebeg-yes.

Motion passed.



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Motion by Slack to return to regular session of village council meeting at 8:33 pm, seconded by Kirwen.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes, Prebeg-yes.

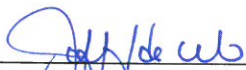
Motion passed.

A motion to adjourn at 8:34 pm was made by Slack, seconded by Kirwen.


Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes, Prebeg-yes.

Motion passed.

Respectfully submitted,



Jeff Holcomb
Fiscal Officer Village of Gibsonburg



Steve Fought
Mayor Village of Gibsonburg