



APPROVED



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

November 2, 2017

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 7:00 pm

The Pledge of Allegiance was said by all.

Roll call: Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Slack-absent, Prebeg-here.

Kirwen made a motion to excuse Dan Slack from tonight's council meeting, seconded by Gerwin.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-absent, Prebeg-yes.

Motion Passed.

Recognition of Visitors/Special Reports for council meeting.

Jeff Holcomb – Fiscal Officer, Paul Whitaker– Chief of Police and Mike Shields.

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Cantrell to approve October 19, 2017 regular Council Minutes as written, seconded by Johnson.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-absent, Prebeg-yes.

Motion Passed.

Correspondence: Nothing

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Prebeg, seconded by Gerwin.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-absent, Prebeg-yes.

Motion Passed.

Old Business:

1. ORDINANCE #17 – 2017

AN ORDINANCE AUTHORIZING THE ATTACHED ON-LINE BANKING POLICY GUIDELINES TO BE FOLLOWED WHENEVER ON-LINE BANKING IS INITIATED OR RECEIVED (**THIRD READING**)

A motion to adopt Ordinance #17-2017 by Kirwen, seconded by Cantrell.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-absent, Prebeg-yes.

Motion Passed.



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New Business: Nothing

Mayor's Report:

- No update on Standard Wellness License Application
- Good luck to Everyone on Elections
- Sunoco Station offer Declined

Administrator's Report:

- **SR 300 Resurfacing-**There appears to be an issue with the contractor. ODOT has given the contractor until Monday to have the work done. If it is not done by this time, the current contract gets terminated and ODOT will re-bid another contract with work to be done in 2018. The issue with the contractor does not just affect Gibsonburg as there are other areas that they were scheduled to perform work in as well (Lindsey, SR 53 from Lowe's to the Turnpike, etc....).
- **Bulk Items-** We have implemented the plan we talked about at the last meeting to assist with the pick-up of bulk items. We've also included a note on the utility bills that have gone out this week.
- **Park District Local Park Capital Improvement Grant-** The grant has been completed and submitted to the Park District for consideration. As we discussed, it was written to assist with the re-surfacing of the Williams Park Basketball Court.
- **GVFD Letter-** Attached is a copy of the letter from GVFD requesting the permission of Council for them to host a beer tent in Williams Park during Homecoming in 2018. If Council is agreeable we will have the Resolution ready for the next meeting.
- **Out of Town-** I will be out of town November 2nd and returning on November 7th.
- **Veterans Day-** As a reminder, Town Hall will be closed in observance of Veterans Day on November 10th.
- **Ugly Sweater Run/Walk-** We will once again hold the event with the date being Saturday, December 2nd. Hilfiker Elementary will once again be the site for the event.

Fiscal Officer's Report:

1. Financial Report as of: 10/31/17
Balance in all Funds from Cash Summary Report:
 - a. Total Cash Balance all funds: \$2,142,908.36
 - b. Total Investment balances \$2,141,091.67
 - c. Available Primary checking: \$ 1,516.69
 - d. Petty cash secondary checking: \$ 300.00
 - e. Interest recorded in October: \$ 340.86
 - f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation and other monthly financial reports provided to all council members by email.

A motion was made by Cantrell that council members have received the October, 2017, Financial Reports, seconded by Johnson.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-absent, Prebeg-yes.

Motion Passed.



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A motion was made by Kirwen to approve re-allocation of Permanent appropriations for October 2017, seconded by Gerwin.

Roll call: Cantrell=yes, Gerwin=yes, Johnson=yes, Kirwen=yes, Slack=absent, Prebeg=yes.

Motion Passed.

2. Utility – October- Credit cards= 166 Transactions = \$16,683.67, ACH=207, Shut offs = 5.
3. 2017 Water Usage Permits: 371 this year. 357 = \$3570.00 and 14 Minors. (2016 YTD was 419) If we are wishing to make changes to next years, please let Jen know she has purchased the tags in Pink for next year and will make changes accordingly on the writing.

Committee Reports:

Economic Development-Kirwen- Waiting for news concerning Standard Wellness Application.

Finance-Cantrell- Met on 10/25/17 Next Meeting 11/14/17 at 6 pm

Joint Cemetery Board-Gerwin- Tom Fought is clerk for cemetery, John Shell resigning as of 12/31/17. We will need to approve community Representative at the Joint meeting w/ the Township. Next meeting 12/6/17. They have had some rodent problems and the audit was finished up.

Planning Commission- Slack- Nothing

Public Service Parks-Slack – Next Meeting 11/9/17 at 7 pm

Public Utilities- Gerwin- Nothing

Tree Committee-Johnson- Need to replant 2 new trees that were clipped of on 11/1/17 on W. Madison. Estimated \$2000 to replace them. No meeting scheduled.

Individual Council Member Reports

Cantrell-Good Luck to Everyone on Election Day

Gerwin-Good Luck

Johnson- Congrats to the Police Dept. on winning the Scarecrow Decorating contest.

Kirwen- Nothing

Prebeg- Good Luck to Everyone

Slack- N/A

Report of Officials:

Police Chief- Whitaker-

1. Drug Take Back program netted 19.3 pounds of prescription drugs since April 2017. That number is down but still a lot of prescription drugs. Turned over to DEA Monday.
2. Trick or Treat went safely. Had one fight call involving some teenagers but no one was injured.
3. Narcan training for all GPD Officers is completed. GPD is now carrying narcan aboard both patrol cars. A policy is in place.
4. Police Department is honored to have won the 2017 Village Scarecrow Contest. The trophy will be proudly displayed in the PD radio room until next year.
5. GPD has received a letter from the Sandusky County Chamber of Commerce Safety



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Council announcing that we are being awarded a grant for \$ 750.00 “to be used in a way that promotes safety, either of members of your department or of the public...” I have been invited to attend a Law Enforcement Round-table luncheon December 20 to receive the donation.

Solicitor– Ruck- presence not requested

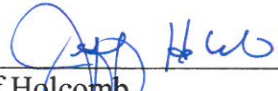
Residence- Open Forum/Comment:

A motion to adjourn at 7:39 pm was made by Johnson, seconded by Gerwin.

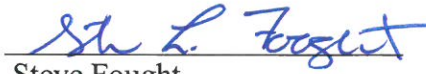
Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-absent, Prebeg-yes.

Motion Passed.

Respectfully submitted,



Jeff Holcomb
Fiscal Officer Village of Gibsonburg



Steve Fought
Mayor Village of Gibsonburg