



APPROVED



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

November 16, 2017

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 7:00 pm

The Pledge of Allegiance was said by all.

Roll call: Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Slack-here, Prebeg-here.

Recognition of Visitors/Special Reports for council meeting.

Jeff Holcomb – Fiscal Officer, Marc Glotzbecker – Administrator, Paul Whitaker– Chief of Police, Dave Thornbury, Bill Truman, Ashley Brown and Mike Shields.

Dave Thornbury was here to discuss the marketing of the Industrial Park Video.

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Johnson to approve November 2, 2017 regular Council Minutes as written, seconded by Slack.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes, Prebeg-yes.

Motion Passed.

Correspondence:

Census Bureau Information

Arbor Day Foundation

Health Dept. Minutes

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Cantrell, seconded by Kirwen.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes, Prebeg-yes.

Motion Passed.

Old Business: None

New Business: None



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Mayor's Report:

- 2018 Village Council- Welcome Ashley Brown
- Budget Meeting- Met 11/15/17
- Electric Rate Savings- 4 year contract to save approximate savings of \$80,000
- New Sub-Committee – Utilities Committee
- ODOT Project – met with ODOT 11/15/17 to discuss the project issues.
- Village Offices will be closed 11/23/17 & 11/24/17

Administrator's Report:

- **SR 300 Resurfacing**-ODOT Representatives were at Town Hall on Tuesday to discuss the project and concerns. They have scheduled the final inspection for 8:00am on Monday, November 20th.
- **End of Year Resolutions and Ordinances**- We will have the following Resolutions and Ordinances on the agenda for the next Council Meeting:
 - o Appointing Administrative Hearing Examiner
 - o Employing Legal Counsel
 - o Transfer of Cable Franchise Funds
 - o GVFD Sale of Alcohol in Public Park
- **Thanksgiving**- Town Hall will be closed on Thursday, November 23rd in observance of Thanksgiving.
- **Ugly Sweater Run/Walk**- We will once again hold the event to raise toys for children in our community and items for the food pantry. The event will take place at 9:00am on Saturday, December 2nd and Hilfiker Elementary will once again be the site for the event.

Fiscal Officer's Report:

Finance Committee meeting was held on November 15, 2017, at 6:00 pm.

- Discussed preliminary 2018 appropriations, including declining year end General Fund Balances.
- Brief discussion centered on process to change Mayor and Council elections to non-partisan. Next year will be off year election which will be the correct time to put on ballot.
- Discussion on signing contract with Frost Brown Todd LLC for litigation against the State concerning municipal tax issues. Retainer is \$1,000 with possible additional costs prorated amongst all cities and villages based on population size.
- Mayor, Administrator, and Fiscal Officer met with Toby Slocum at GEM Energy on 11/14/17 to sign a 4 year contract with Constellation as electric supplier starting with December bills (payable in January, 2018). We would realize more than a 50% reduction in our supplier cost.
- Discussed payoff of \$10,886.61 for recent sewer project rather than extending for 30 years.

Motion to payoff \$10,886.61 principal loan plus any interest from Sewer Fund made by Kirwen, seconded by Cantrell.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes, Prebeg-yes.

Motion Passed.



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Committee Reports:

Economic Development-Kirwen- Good Video for Industrial Park
Finance-Cantrell- Next Meeting 11/21/17 at 6 pm.
Joint Cemetery Board-Gerwin- Next Meeting 12/6/17 at 7 pm.
Planning Commission- Slack- Nothing
Public Service Parks-Slack – Next Meeting 11/30/17 at 6 pm.
Public Utilities- Gerwin- Next Meeting 11/30/17 at 7 pm.
Tree Committee-Johnson- No meeting scheduled.

Individual Council Member Reports

Cantrell- John Pertner passed away, former educator. Robert Veh passed away; he was a Hall of Fame Inductee.
Gerwin- Congratulations to the council members
Johnson- Salt Storage and delivery?
Kirwen- Industrial Park video is excellent, congrats to Council
Prebeg- Congrats to candidates
Slack- Congrats to candidates.

Report of Officials:

Police Chief- Whitaker-

1. Railroad Crossing lights. There have been numerous problems lately with the crossing lights flashing without trains near. These events have been reported to the proper authority when they occur (1-800-533-9416) and repair crews have responded. As long as they are responding, there isn't much we can do until they get them fixed.
2. Officer hit a deer with 2013 patrol car. Crash report completed minor damage but discussion with Jeff not to turn in to insurance (\$ 1000) deductible. Part of the cost of police work and the blemish is cosmetic.
3. Continuing work with Gibsonburg Schools on emergency response plans. Planning on a meeting in December to continue the project.
4. Was informed by Windsor Lane Health Care Center that in 2019 the Ohio Board of Nursing Facilities will require an Active Shooter/Dangerous Person Response Plan for every facility. WLHCC has asked the GPD to help them with this. Will possibly begin work in January 2018 and "adapt" school response to the nursing home.

Solicitor- Ruck- N/A

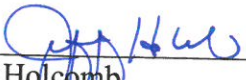
Residence- Open Forum/Comment: N/A



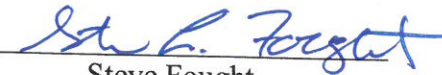
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A motion to adjourn at 8:05 pm was made by Kirwen, seconded by Slack.
Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes, Prebeg-yes.
Motion Passed.

Respectfully submitted,



Jeff Holcomb
Fiscal Officer Village of Gibsonburg



Steve Fought
Mayor Village of Gibsonburg