



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

February 1, 2018

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 7:00 pm

The Pledge of Allegiance was said by all

Roll call: Brown-here, Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Slack-here.

Recognition of Visitors/Special Reports for council meeting.

Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb, Dave Thornbury and Mike Shields.

Dave Thornbury – Clearview Marketing – Presented business cards, tri-fold pamphlet and the video.

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Brown to approve January 18, 2017 regular Council Minutes as written, seconded by Gerwin.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Correspondence: none

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Kirwen, seconded by Cantrell.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Old Business:

1. ORDINANCE #2-2018

AN ORDINANCE AUTHORIZING PAY INCREASES TO CERTAIN EMPLOYEES WAGES AND SALARIES. (SECOND READING)

2. ORDINANCE #3-2018

AN ORDINANCE ADOPTING THE 2018 PERMANENT APPROPRIATIONS FOR THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO. (SECOND/EMERGENCY READING)



APPROVED

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency ORDINANCE #3-2018 by Kirwen, seconded by Slack.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

A motion to adopt ORDINANCE #3-2018 by Cantrell, seconded by Slack.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

New Business: None

Mayor's Report:

- State of the Village Address - Wednesday, Feb 7th @ 6:30 pm - Gibsonburg High School
- TMACOG
- New Council Shirts
- Cell Tower - Lease Buyout
- Consolidated County Dispatch

Administrator's Report:

- **Utility Worker Position-** The job is still advertised until February 9th, but we have begun to conduct initial interviews this week.
- **Solicitation Ordinance-** With the recent activity by door to door solicitors in the past two weeks, we have stepped up the process of revising the current ordinance and expect to have a draft for your review at the February 15th meeting and then an Ordinance for the agenda at the first meeting in March.
- **Compost Site-** We've begun the process of chipping brush and hauling compost out of the site. Once that is done, we'll stone some of the low spots that hold water and begin installing the new cameras and signs.
- **Village Website-** Barb has spent considerable time revamping and updating the Gibsonburg website. Please take a look when you can and provide any feedback. www.gibsonburgohio.org
- **ODNR Step Outside Grants-** Both grant applications were submitted and approved for a total of \$1,000.00 (\$500.00 for Fishing Clinic and \$500.00 for Fishing Derby)
- **Ohio EPA Grant-** Litter Prevention Grant. Grant is complete and submitted. Any funds received will be used towards the purchase of new cameras and signage for the Compost Site.
- **GEM Energy Presentation-** Representatives from GEM Energy will be at the February 15th Council Meeting to talk about energy audits and potential savings.
- **School Levy Presentation-** Representatives from the school district will be at the February 15th Council Meeting to present information to Council.
- **Out of Town-** I'll be out of town Friday, February 2nd, but available by cell phone if needed.



APPROVED

Fiscal Officer's Report:

1. Financial Report as of: **02/1/18**

Balance in all Funds from Cash Summary Report:

- a. Total Cash Balance all funds: \$2,005,685.11
- b. Total Investment balances \$1,977,986.28
- c. Available Primary checking: \$ 27,398.83
- d. Petty cash secondary checking: \$ 300.00
- e. Interest recorded in January: \$ 299.46
- f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided to all council members by email.

A motion was made by Cantrell that council members have received the January 2018, Financial Reports, seconded by Kirwen.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

A motion was made by Kirwen to approve re-allocation of temporary appropriations for January 2018, seconded by Brown.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

1. Utility – Credit cards for Jan. 2018 = 181 transactions, \$17,915.87, ACH 212, Shut offs 0.

Committee Reports:

Economic Development-Kirwen- Thank you to Dave Thornbury for Great Marketing job. Meeting end of March

Finance-Cantrell- Next Meeting 2/13/18 at 1 pm

Joint Cemetery Board-Cantrell- Next Meeting 2/15/18 at 5 pm at Village Hall

Planning Commission- Slack- Nothing Scheduled

Public Service Parks-Brown - Nothing Scheduled

Public Utilities- Gerwin- Gem to meet with Council 2/15/18

Tree Committee-Johnson- Next Meeting 2/27/18 at 7 pm.

Individual Council Member Reports

Brown- Thank you to Barb for the website changes.

Cantrell- Nothing

Gerwin-Traffic light timing

Johnson-Traffic light timing

Kirwen-Barb did a great job on the website.

Slack- Spoke about Sandusky County Leadership program, purchasing suitcases for children in troubled times, they will be packed with toiletries and a gift card for clothing.

Kirwen made a motion to donate \$100 to this fund, seconded by Johnson.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.



APPROVED

Report of Officials:

Police Chief- Whitaker- Absent

1. My written report given by Mayor Fought. My apologies to Council for being absent, attending an awards banquet by the Sheriff at Ole Zims.
2. Had brief discussions with Administrator and Mayor over traffic light complaints from citizens because of its length of cycle. Police have no issue with changing the cycle to a shorter duration by 5 or ten seconds. Preferably the duration it was at before it anyone can recall.
3. GPD has assigned one officer to a once a month investigators “roundtable” discussion for information sharing strictly between investigators on all types of investigations including burglary, drugs, auto theft, prostitution and general thuggery. Our bad people travel from town to town daily, we can communicate at least once a month to discuss them.
4. Work continues on dispatching issue with progress. At this point it is still looked at as an “if needed” endeavor.
5. Sheriff’s Special Response Team (SRT) commander in my office last week on discussion over using GPD range for special training. Major Kotsopolous also informed me that he would like to recruit a specific GPD officer on the team for a special assignment. I advised him I would consider all options and responsibilities that go along with this assignment and was honored to have one of my men selected in the “very limited” field of other qualified men.

Solicitor– Ruck-Presence not required

Residence- Open Forum/Comment:

Mike Shields - Micro surfacing is terrible on Ste Rte. 300. What are the plans for future infrastructures/ repairs and improvements? Marc stated they will not do anything during the winter season, but should be here in the spring to look at it.

A motion to adjourn at 8:07 pm was made by Cantrell, seconded by Slack.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg