



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

April 5, 2018

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 7:00 pm

Pledge of Allegiance

Roll call: Brown-here, Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Slack-here.

Recognition of Visitors/Special Reports for council meeting.

Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb, Police Chief Paul Whitaker, Russ Zimmerman, Mike Shields, Bill Truman, Dan Collins, Diane & Bill Darling, Connie Frey, Linda & Dick Potts and Joshua Bolduan.

Russ Zimmerman spoke in regards to his running for County Commissioner in the Primary.

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Brown to approve March 15, 2018 regular Council Minutes as written, seconded by Slack.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

A motion was made by Cantrell to approve April 3, 2018 Special Council Minutes as written, seconded by Kirwen.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Correspondence: None

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Gerwin, seconded by Kirwen.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Old Business:

1. ORDINANCE #5-2018 - REVISED

AN ORDINANCE AMENDING CHAPTER 711 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF GIBSONBURG FOR PEDDLERS AND SOLICITORS (THIRD READING)



A motion to adopt ORDINANCE #5 – 2018 was made by Johnson seconded by Slack.
Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.
Motion Passed.

New Business: None

Mayor's Report:

- Operations walk through / Work Session
- Atlas Building – May not be sold
- Standard Wellness construction -Proceeding well

Administrator's Report:

- **Eagon and Associates/Well Site Application-** Eagon has submitted the completed application for the well sitting to the Ohio EPA for their review. Updates will be provided as they come in.
- **Well #7-** The pump motor on Well #7 went down early in the afternoon on Friday, March 30th. Watson Well Drilling came on Monday, April 2nd and removed the motor from the well for replacement. Watson will have the motor replaced soon and the well will be back in service.
- **Compost Site-** The Compost Site is in full operation and the cameras are working well. We're still getting adjusted to them and all that they can do, but they are working well and seem to be doing what we want them to do.
- **Traffic Light Insurance Claim-** The claim has finally been submitted and we are awaiting word back on where things stand. Apparently, much of the delay was due to the driver of the truck not informing his supervisors of the accident.
- **EPA Asset Management Plan-** With the assistance of Neal Materni at Poggemeyer, we have begun the process of developing the Asset Management Plan for the Gibsonburg Public Water System. As of right now it's anticipated to be completed and in the hands of the EPA early in September.
- **Mosquito Control Grant Program-** We have submitted an application to the Ohio EPA for their Mosquito Control Grant Program. Our intentions with this would be to recoup the majority of the cost that we take on with the annual spraying program and potentially obtain funding to being a larviciding program in town. The application deadline is April 13th and we will be notified if we will receive funding in May.

Fiscal Officer's Report:

1. Financial report as of 4/5/18

Balance in all Funds from Cash Summary Report 3/31/18:

- | | |
|----------------------------------|----------------|
| a. Total Cash Balance all funds: | \$2,142,414.27 |
| b. Total Investment balances: | \$2,139,473.35 |
| c. Available Primary checking: | \$2,640.92 |



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- d. Petty cash secondary checking \$300.00
- e. Interest recorded in March \$241.37
- f. UAN -Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation and other monthly financial reports provided to all council members by email.

A motion was made by Johnson that council members have received the March 2018 Financial Reports, seconded by Brown.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

A motion was made by Kirwen to approve re-allocation of appropriations for March 2018, seconded by Gerwin.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

- 2. Liquor Permits for Village expire on June 1, 2018. If any issue(s), we need to file objection (by separate Resolution per permit premises) to Division of Liquor Control and request a hearing. Last date to file objection(s) is May 2, 2018.
- 3. Paid \$500 for another cremation (at Eggleston Meinert) for Albright Johnson.
- 4. Attended Local Government Officials Conference in Columbus March 21 – March 23 with good information provided, which helps meet continuing education credits for Fiscal Officer.
- 5. We will need to review, determine, and pass legislation concerning use of credit cards, which will be mandated by the State shortly. The State will have minimum requirements, but we may have stricter legislation if we desire.
- 6. Credit Cards for March = \$20,309.46, 206 transactions, EFT =211.

Committee Reports:

Economic Development-Kirwen- Standard Wellness Building Proceeding well.

Finance-Cantrell- Met 4/4/18 at 1:30. No meeting scheduled

Joint Cemetery Board-Cantrell- Met 4/4/18, Sexton working well, Clerk entering information into computer system. Next Meeting 5/7/18

Planning Commission- Slack- Issue with Zoning Permit on S. Gibson

Public Service Parks-Brown – Discuss needs with Park District

Public Utilities- Gerwin- nothing scheduled – Street lights being reviewed by Hans Rosebrock

Tree Committee-Johnson- nothing scheduled. Tree City 4/18/18.

Individual Council Member Reports

Brown- Nothing

Cantrell- Happy with Construction at Industrial Park

Gerwin- Nothing

Johnson-Trucking Issues

Kirwen- Nothing

Slack- Nothing



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Report of Officials:

Police Chief- Whitaker-

1. Helped Wood Co. with stolen trailer
2. Drug Raid 4/2/18- helped with Drug Task Force
3. Restructure of Police Dept. Staffing & budget issues.

Mayor Thanked Chief for explanation of budget issues affecting Police Department brought on by reduction of local government support reduction from the state.

Solicitor-- Ruck- not requested

Residence- Open Forum/Comment:

Linda Potts supports the law enforcement


Questions concerning Businesses at old Pfizer plant.

A motion to adjourn at 8:23 pm was made by Kirwen, seconded by Slack.


Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Respectfully submitted,



Jeff Holcomb
Fiscal Officer Village of Gibsonburg



Steve Fought
Mayor Village of Gibsonburg