



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

May 3, 2018

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 7:00 pm

Pledge of Allegiance

Roll call: Brown-here, Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Slack-here.

Recognition of Visitors/Special Reports for council meeting.

Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb, Police Chief Paul Whitaker, Solicitor Douglas Ruck, and Diane Darling.

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Brown to approve April 19, 2018 Regular Council Minutes as written, seconded by Cantrell.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Correspondence: None

Issue 1 information

TMACOG- Workmen's compensation from Ohio Municipal League

Brush Wellman updates

Mayor luncheon

Peterman's architect information

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Kirwen, seconded by Gerwin.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Old Business: None



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New Business:

1. RESOLUTION #2 – 2018

A RESOLUTION AUTHORIZING THE MAYOR AND/OR VILLAGE ADMINISTRATOR TO PARTICIPATE IN THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) WINTER CONTRCAT (018-19) FOR ROAD SALT. (EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #2-2018 by Slack, seconded by Johnson.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

A motion to adopt Resolution #2-2018 by Slack, seconded by Cantrell.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

2. Motorcycle Awareness Month Proclamation to sign

3. ORDINANCE #6 - 2018

AN ORDINANCE TO AMEND CHAPTER 191 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO REGARDING MUNICIPAL INCOME TAX IN ORDER TO ADOPT SECTIONS 718.80 THROUGH 718.95 OF THE OHIO REVISED CODE AND INCORPORATE SAME INTO THE CODIFIED ORDINANCES OF THE VILLAGE OF GIBSONBURG BY ADDING NEWLY ADOPTED SECTIONS 191.30 THROUGH 191.45 AND DECLARING AN EMERGENCY. (EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #6-2018 by Johnson, seconded by Brown.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

A motion to adopt Ordinance #6-2018 by Brown, seconded by Johnson.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Mayor's Report:

- Election Day Tuesday
- Williams Park Shelter House Vandalism
- Fremont Lions Club- gave a talk on the Industrial Park.
- Standard Wellness progress continues.



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Administrator’s Report:

- **Eagon and Associates/Well Site Application-** The application has been approved by the Ohio EPA at the District level and is now awaiting further approval.
- **Backflow Prevention Flyer-** During last year’s Sanitary Survey with the EPA one of the items that we were required to complete by May 1, 2018 was a Backflow Prevention and Cross Connection Control Survey for our water system. In place of having to physically inspect every point in our system, the Ohio EPA allows for an “educational publication” sent out to every customer to satisfy the requirement. Attached is a copy of the publication that was sent out to our customers last week and also copied to the Ohio EPA.
- **Annual Water Quality Report-** Attached is the Annual Water Quality Report which will be mailed out to all customers in our system, posted online and sent to the Ohio EPA this week.
- **ODOT 2018/2019 Road Salt Contract-** Upon the passage of tonight’s resolution, we will submit all of the information to ODOT to be included in the 2018/2019 contract. ODOT takes all of the requested quantities and puts the tonnage out to bid with the final price per ton being known sometime this summer.

Fiscal Officer’s Report:

1. Financial report as of **5/3/18**

Balance in all Funds from Cash Summary Report 4/30/18:

- a. Total Cash Balance all funds: \$2,297,113.98
- b. Total Investment balances: \$2,295,239.05
- c. Available Primary checking: \$1574.93
- d. Petty cash secondary checking \$300.00
- e. Interest recorded in April \$779.73
- f. UAN -Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation and other monthly financial reports provided to all council members by email.

A motion was made by Brown that council members have received the April 2018 Financial Reports, seconded by Kirwen.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

A motion was made by Slack to approve re-allocation of appropriations for April 2018, seconded by Kirwen.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

- 2. Credit Cards for April = \$18,106.74, 183 transactions, EFT =211.
- 3. Fishing Permits as of 5/2/18 = 100
- 4. Workers comp change from Comp Management to Care Sources



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Committee Reports:

Economic Development-Kirwen-Standard Wellness moving forward

Finance-Cantrell- Met 4/24/18 & 5/3/18, will have ordinance for 5/17/18.

Joint Cemetery Board-Cantrell- Met on 5/2/18. Next Meeting 6/6/18 at 7:30 pm.

Planning Commission- Slack- Met on 4/24/18 to discuss house demo at S. Gibson St., it should be gone by the end of May.

Public Service Parks-Slack- Met with Andy Brown at the Park District for Silver Rock Maintenance. They will be maintaining the mowing for this year.

Brown – would like to get a time set up to have community service hours for children to clean up the parks.

Public Utilities- Gerwin- Nothing

Tree Committee-Johnson- Arbor Day at School 5/19/18 at 6 pm.

Walk thru is scheduled for 5/29/18

Individual Council Member Reports

Brown- basket ball courts are great with the new hoops

Cantrell- Nothing

Gerwin- Nothing

Johnson- Nothing

Kirwen- Nothing

Slack- New boat is in service from the Fire Dept.

Report of Officials:

Police Chief- Whitaker-

- Monday April 30 DEA Toledo arrived and took control of nineteen lbs. (1) of prescription drugs from our drug take back box.
- April 24 GPD prepared a search warrant based on evidence and information from our investigation into the spray-paint vandalism at Williams Park. On April 25 the warrant was approved by Judge Fiser and by 2:10 PM it was executed. That afternoon a juvenile boy was interviewed with his parents who in turn admitted to doing the spray-painting. A second suspect has been identified but no charges have been filed on the second suspect due to evidentiary concerns by the prosecuting attorney.
- PO Michael Senyo has recovered completely from his exposure to an unknown, unidentified chemical compound on April 19. The quick actions by PO Senyo may have contributed to saving his life and/or certainly minimizing the dangers to his health. This incident is a reminder to us all that a clear and present danger continues to exist in the business of eradicating dangerous drugs from our streets. The GPD's training and policies have been correct and certainly paid off in this instance. I am grateful PO Senyo was not seriously injured and upon completion of the investigation, GPD will implement a "Plan of Correction" in our policies making some changes in the way we handle drugs and



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suspected drugs in order to avert what we believe occurred on April 19.

- Police Department has been experiencing telephone line problems ever since we switched to Spectrum. Spectrum has been unresponsive to our complaints. This problem is affecting the operation of the department in its communications.
- Reward money continues to grow.

Solicitor– Ruck- Present

Residence- Open Forum/Comment: none

Executive session requested:

A motion was made by Cantrell to go into executive session to discuss pending litigation at 8:05 pm with no action taken, seconded by Kirwen.

Roll Call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Motion by Kirwen to return to regular session of village council meeting at 8:17 pm, seconded by Slack.

Roll Call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

A motion to adjourn at 8:18 pm was made by Johnson, seconded by Kirwen.

Roll Call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

Motion Passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg