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VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

July 12, 2018

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 7:00 pm

The Pledge of Allegiance was said by all.

Roll call: Brown-here, Cantrell-here, Gerwin-here, Johnson-here, Kirwen-absent, Slack-absent.

Johnson made a motion to excuse Mr. Kirwen and Mr. Slack from tonight's meeting, seconded by Cantrell.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-absent, Slack-absent.

Motion Passed.

Recognition of Visitors/Special Reports for council meeting.

Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb and Police Chief Paul Whitaker.

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Brown to approve June 28, 2018 Regular Council Minutes as written, seconded by Cantrell.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-absent, Slack-absent.

Motion Passed.

Correspondence: Nothing

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Gerwin, seconded by Brown.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-absent, Slack-absent.

Motion Passed.

Old Business:

1. RESOLUTION #3 -2018

A RESOLUTION SUSPENDING SECTION 941.04, 941.05 AND 941.11, PROHIBITION, SALE AND USE OF ALCOHOL IN A PUBLIC PARK SUBJECT TO THE STATE PERMIT REGULATIONS; ON AUGUST 11, 2018 FOR THE PURPOSE OF THE WINE TASTING FESTIVAL AT WILLIAMS PARK, N. MAIN STREET, GIBSONBUG, OHIO.



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(THIRD READING)

Discussion: None

A motion to adopt Resolution #3-2018 by Cantrell, seconded by Johnson.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-absent, Slack-absent.

Motion Passed.

New Business:

1. RESOLUTION #4 - 2018

A RESOLUTION AUTHORIZING THE MAYOR AND/OR ADMINISTRATOR TO ENTER INTO AN EASEMENT AGREEMENT WITH COLUMBIA GAS OF OHIO, INC. FOR THE PURPOSE OF EXTENDING NATURAL GAS SERVICE INTO THE CLEARVIEW INDUSTRIAL PARK. **(EMERGENCY)**

Discussion: None

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #4-2018 by Johnson, seconded by Brown.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-absent, Slack-absent.

Motion Passed.

A motion to adopt Resolution #4-2018 by Gerwin, seconded by Johnson.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-absent, Slack-absent.

Motion Passed.

Mayor's Report:

- Property Delinquency
- Out of town next week - Washington DC
- Wine Festival - August 11th 3-9pm

Administrator's Report:

- **Columbia Gas Easement-** Columbia Gas needs the easement on the property that we own where the sign sits so that they can adequately make the turn off of 600 into the Industrial Park with the gas service that will initially be for Standard Wellness and in the future connect any other businesses. The emergency measure needed is to ensure that the service is connected to Standard Wellness in September.
- **Vacate Alley-** There has been a request for the Village to consider vacating the alley between 326 E. Yeasting and 400 E. Yeasting. The property at 400 E. Yeasting is currently for sale.



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- **GIBS Recycling Bins-** As you are aware, GIBS began distributing the bins on Monday. We're doing our best to answer questions from residents and work through the change with the limited information we received from GIBS.
- **GEM Energy Audit-** We met with them on July 10th and did the initial walk through of our facilities. From the information that they already have and from the information that they took during the walk through, they will be putting together a report that will detail the next steps in the process that would include the Village putting out and RFQ for services.
- **Clearview Phase 1-** We have contracted with Mannik and Smith to complete a Phase 1 Environmental Study on the unsold land at Clearview. This will assist us in the marketing of the land as we've had a few inquiries in which we have submitted information for request a Phase 1 as well as a Wetlands Study, which we did in 2016. They will have this done for us early fall if not before.
- **Upcoming Events:**
 - o All Trash Pick Up- July 14th
 - o Wine Festival- August 11th. Williams Park
 - o White Star Triathlon- August 12th
 - o Police vs. Fire Softball Game- August 12th

Fiscal Officer's Report:

1. Financial report as of 7/12/18

Balance in all Funds from Cash Summary Report 6/30/18:

- a. Total Cash Balance all funds: \$2,176,389.21
- b. Total Investment balances: \$2,174,497.06
- c. Available Primary checking: \$1,592.15
- d. Petty cash secondary checking \$300.00
- e. Interest recorded in June \$634.36 (YTD: \$8693.80)
- f. UAN -Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation and other monthly financial reports provided to all council members by email.

A motion was made by Cantrell that council members have received the June 2018 Financial Reports, seconded by Brown.

Roll call: Brown=yes, Cantrell=yes, Gerwin=yes, Johnson=yes, Kirwen-absent, Slack-absent.

Motion Passed.

A motion was made by Gerwin to approve re-allocation of appropriations for June 2018, seconded by Brown.

Roll call: Brown=yes, Cantrell=yes, Gerwin=yes, Johnson=yes, Kirwen-absent, Slack-absent.

Motion Passed.

- 2. On July 3, 2018, we received \$9,990.05 BWC refund for 2016 premium year. This is a refund of 85% of original premium. This was allocated back to the various funds based on payroll appropriations.
- 3. D & R Shows stayed over a few days after the Homecoming. Electric costs increased \$178



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over 2017, but they made a donation of \$300 toward park activities.

4. Credit Cards for June = \$18,868.53, 181 transactions, EFT =211 Shut Offs for June = 7.
5. Fishing Permits as of 7/12/18 =314 =\$3140.00 8 Free – Veterans/Minors

Committee Reports:

Economic Development-Kirwen- N/A

Finance-Cantrell- N/A

Joint Cemetery Board-Cantrell- Met 7/11/18 Next meeting 8/15/18

Planning Commission- Slack- N/A

Public Service Parks-Brown – N/A

Public Utilities- Gerwin-Next Meeting 8/9/18 at 7 pm.

Tree Committee-Johnson- N/A

Individual Council Member Reports

Brown- N/A

Cantrell-N/A

Gerwin-Issues with Recycling Bins

Johnson- N/A

Kirwen- N/A

Slack-N/A

Report of Officials:

Police Chief- Whitaker-

1. 2013 Explorer has been in the shop for maintenance since Tuesday. Two recalls Notices, replace sway bar, replace spotlight, fuel problem causing vehicle to stall Out and new rear brakes. Hope to have it back and in-service Friday.
2. No major problems Fourth of July, Minor arrests.

Solicitor– Ruck- not requested

Residence- Open Forum/Comment: N/A

Executive session requested:

A motion was made by Cantrell to go into executive session to discuss business acquisitions at 7:28 pm with no action taken, seconded by Brown.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-absent, Slack-absent.

Motion Passed.



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Motion by Cantrell to return to regular session of village council meeting at 7:54 pm, seconded by Brown.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-absent, Slack-absent.

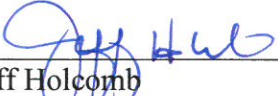
Motion Passed.

A motion to adjourn at 7:55 pm was made by Johnson, seconded by Brown.


Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-absent, Slack-absent.

Motion Passed.

Respectfully submitted,



Jeff Holcomb
Fiscal Officer Village of Gibsonburg



Steve Fought
Mayor Village of Gibsonburg