



APPROVED



# VILLAGE OF GIBSONBURG

## Village Council Meeting – MINUTES

August 2, 2018

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

**Call to order:** Mayor Fought at 7:00 pm

The Pledge of Allegiance was said by all

**Roll call:** Brown-here, Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Slack-here.

**Recognition of Visitors/Special Reports for council meeting.**

Marc Glotzbecker – Administrator, Jeff Holcomb – Fiscal Officer.

**Review and Approval of Minutes of Previous Council Meeting:**

A motion was made by Johnson to approve July 12, 2018 Regular Council Minutes as written, seconded by Brown.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-abstain.

**Motion Passed.**

**Correspondence:** None

**Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

A motion was made to approve payment of invoices by Gerwin, seconded by Brown.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

**Old Business:** None

**New Business:**

**1. RESOLUTION #5 - 2018**

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.  
(EMERGENCY)

Discussion:



**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #5-2018 by Slack, seconded by Kirwen.**

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

**A motion to adopt Resolution #5-2018 by Johnson, seconded by Brown.**

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

## **2. ORDINANCE NO. #8-2018**

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$150,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING, RENOVATING, REMODELING, EQUIPPING, FURNISHING AND OTHERWISE IMPROVING A BUILDING TO SERVE AS A MUNICIPAL COMPLEX AND IMPROVING THE SITE THEREOF, AND DECLARING AN EMERGENCY. **(EMERGENCY)**

Discussion:

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #8 -2018 by Cantrell, seconded by Slack.**

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

**A motion to adopt Ordinance #8-2018 by Slack, seconded by Kirwen.**

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

### **Mayor's Report:**

- Wine & Art Festival Next Weekend August 11th
- Fireman & Police Softball Game next weekend August 12th
- Hall of Fame – R.P. Kirwen (D), Herb Redding (D), Dale Helle (D), Bill Dudley (D), Mike Warren, Sam & Connie Gruner, Jim Krotzer, and Richard Freeborn.

### **Administrator's Report:**

- **GIBS Meeting-** We met with GIBS on Monday, July 30<sup>th</sup> regarding recycling issues, etc... The following was agreed upon and communicated to the public:
  - Recycling bags will still be made available to residents wanting to use them rather than the tote.
  - Residents receiving a tote but not wanting it are asked to contact GIBS for them to pick it up or deliver it to Town Hall.





APPROVED

- Residents wanting a tote, but have not received one yet are asked to contact GIBS.
- **Grants-** We have worked on a number of grant applications over the past weeks and have submitted applications to the following:
  - **OPWC (SCIP Round 31) Grant-** This will be a revised resubmittal of the same project (Lined Avenue waterline and street) from last year. We would assume that with the revisions and corrections it will score just as high in the process.
  - **DOT Grant-** This is a US Department of Transportation Grant that includes the OPWC information as well as street and infrastructure work on Brentwood, E. Stevenson and E. Yeasting. This is a highly competitive and nationwide program, but we had nothing to lose by submitting.
  - **Ohio EPA Grant-** As a part of the Volkswagen Diesel Emissions Settlement, the EPA was offering funds to retrofit or replace Class 4 to 8 vehicles. We submitted grant funding for a new street sweeper.
- **GEM Energy Audit-** GEM Energy has been back in touch with us to notify us that it would appear that there are enough savings components from their walk thru a few weeks ago. They are compiling the information that we will need to put out the RFP for the project.
- **Clearview Phase 1-** Mannick and Smith have started the process at Clearview and it should be complete by the end of August
- **EPA Asset Management Plan-** Our plan is almost complete and will be submitted to the Ohio EPA by the October deadline.
- **EPA CSO Public Notification Plan-** Our plan is complete and has been submitted to the Ohio EPA for their review and approval. One item that we know they are going to come back to us with a recommendation is that we need to install new signage at our CSO points. We have already begun the process.
- **Strawser Crack Sealing-** Strawser will be in town late August/early September performing crack sealing on a number of streets. Once we have an agreed upon work schedule we will inform the public.
- **Williams Park Basketball Court-** Project completed and in use. We have a sign to install near the court that will recognize those who made the project possible and will have it in by this weekend.
- **Blausey House/E. Madison House-** Blausey house on S. Gibson has been demolished. The Land Bank has been contacted to express our displeasure with the speed/condition in which the house on E. Madison Street is being taken care of.
- **Upcoming Events:**
  - Wine Festival- August 11<sup>th</sup>. Williams Park
  - White Star Triathlon- August 12<sup>th</sup>
  - Police vs. Fire Softball Game- August 12<sup>th</sup>

### **Fiscal Officer's Report:**

#### 1. Financial report as of 8/2/18

Balance in all Funds from Cash Summary Report 7/31/18:

- a. Total Cash Balance all funds: \$2,200,045.31
- b. Total Investment balances: \$2,174,006.48



APPROVED

- c. Available Primary checking: \$20,738.83
- d. Petty cash secondary checking \$300.00
- e. Interest recorded in July \$624.27 (YTD: \$9318.07)
- f. UAN -Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation and other monthly financial reports provided to all council members by email.

**A motion was made by Brown that council members have received the July 2018 Financial Reports, seconded by Kirwen.**

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

**A motion was made by Gerwin to approve re-allocation of appropriations for July 2018, seconded by Brown.**

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

- 2. Resolution #5-2018 – accept rates from Budget Commission
- 3. Ordinance #6-2018 - renew \$150,000 BAN – 1<sup>st</sup> Reading Pass as Emergency.
- 4. Credit Cards for July = \$19,975.56, 191 transactions, EFT =215 Shut Offs for July = 5.
- 5. Water Usage Permits as of 8/2/18 =359 =\$3500.00 9 Free = Veterans/Minors
- 6. Jeff on Vacation August 17 to August 29.

### **Committee Reports:**

**Economic Development-Kirwen-** There was an article in the New Messenger regarding Standard Wellness. Toledo Edison almost complete with permanent power. Columbia Gas is ready to start Middle of August.

**Finance-Cantrell-** Next Meeting Scheduled for 8/7/18 at 1 pm.

**Joint Cemetery Board-Cantrell-** Need to replace railing on top of Hill. Next Meeting 8/14/18

**Planning Commission-** Slack- Met 7/30/18. Voted not to allow garage in front yard.

**Public Service Parks-Brown -**Meeting next week?

**Public Utilities-** Gerwin- Next Meeting 8/9/18 at 7pm.

**Tree Committee-Johnson-** Met on 8/1/18 Revised fall Planting

### **Individual Council Member Reports**

**Brown-** Basket Ball courts looks nice.

**Cantrell-** Nothing

**Gerwin-**Recycling Ending thru?

**Johnson-**Nothing

**Kirwen-** Nothing

**Slack-**Nothing

### **Report of Officials:**

**Police Chief- Whitaker-** Not present

**Solicitor- Ruck-** not requested



APPROVED

**Residence- Open Forum/Comment:**

**Executive session requested:**

A motion was made by Cantrell to go into executive session to discuss personnel at 7:29 pm with no action taken, seconded by Gerwin.

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

**Motion by Cantrell to return to regular session of village council meeting at 8:00 pm, seconded by Gerwin.**

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.


**Motion Passed.**

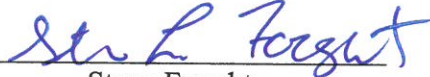
**A motion to adjourn at 8:01 pm was made by Slack, seconded by Cantrell.**

Roll call: Brown-yes, Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

Respectfully submitted,

  
\_\_\_\_\_  
Jeff Holcomb  
Fiscal Officer Village of Gibsonburg

  
\_\_\_\_\_  
Steve Fought  
Mayor Village of Gibsonburg