



# VILLAGE OF GIBSONBURG

## Village Council Meeting – MINUTES

December 20, 2018

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

**Call to order:** Mayor Fought at 7:00 pm

The Pledge of Allegiance was said by all.

**Roll call:** Cantrell-here, Gerwin-here, Johnson-here, Kirwen-here, Slack-here.

**Recognition of Visitors/Special Reports for council meeting.**

Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb, Police Chief Dan Collins and Herman.

**Review and Approval of Minutes of Previous Council Meeting:**

A motion was made by Slack to approve December 6, 2018 Regular Council Minutes as written, seconded by Cantrell.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

**Correspondence:** None

**Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

A motion was made to approve payment of invoices by Kirwen, seconded by Gerwin.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

**Old Business:**

**1. ORDINANCE #16-2018**

AN ORDINANCE APPOINTING THOMAS MCDERMOTT TO SERVE AS THE ADMINISTRATIVE HEARING EXAMINER FOR THE VILLAGE OF GIBSONBURG, OHIO (THIRD READING)

A motion to adopt Ordinance #16-2018 by Johnson, seconded by Kirwen.

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

**2. ORDINANCE#18-2018**

AN ORDINANCE AMENDING THE VILLAGE OF GIBSONBURG CONTRIBUTIONS TO THE OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM AND OHIO POLICE AND FIRE PENSION FUND. (THIRD READING)

**A motion to adopt Ordinance #18-2018 by Cantrell, seconded by Gerwin.**

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

**3. ORDINANCE #24-2018**

AN ORDINANCE ADOPTING THE 2019 TEMPORARY APPROPRIATIONS FOR THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO. (SECOND READING) (EMERGENCY)

**A motion was made to suspend the rules, waive the Last reading and pass as an emergency Ordinance #24-2018 by Kirwen, seconded by Slack.**

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

**A motion to adopt Ordinance #24-2018 by Slack, seconded by Johnson.**

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

**New Business:**

1. **A motion was made by Johnson to change the January Meeting to Jan. 10<sup>th</sup> & 24<sup>th</sup> instead of the Jan. 3 & 17. seconded by Kirwen.**

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

2. Joint Meeting with Trustees will be at 6:30 pm on January 24, 2019.

**Mayor's Report:**

1. Appointment of New Council Member:  
Mayor Fought appoints Ryan Bowling to the council effective 1/1/19.
2. Merry Christmas & Happy New Year
3. Year End Committee reports
4. 2019 State of the Village - Jan/Feb TBD

**Administrator's Report:**

- **Utility Worker-** Matt Castillo started on Monday, December 17<sup>th</sup>. All is going smoothly.
- **EMA Emergency Notification System Update-** Chief Collins, Asst Chief Anstead, Supt. Murray and myself met with County EMA last week and we are almost ready to begin pushing the notification registration to the residents. There will be 3 administrators in Gibsonburg: Police, Fire and Town Hall. We have a shared username and password that will allow for us to send out messages. We will spread the word throughout the community in the coming weeks and also work with EMA to assist residents with registering for the system as well.
- **Sandusky County Communities Foundation-** Attached with this report is a copy of their recent annual update and marketing piece. The PSSM and Williams Park Basketball Court Project are both featured in it as being assisted with their funding.
- **Holiday Trash Schedule-** GIBS will pick up trash as regularly scheduled on December 24<sup>th</sup> and December 31<sup>st</sup>.
- **Tree City USA-** Gibsonburg has once again been designated as a Tree City by the National Arbor Day Foundation.
- **Out of the Office-** I will be out of the office on the afternoon of Friday, December 21<sup>st</sup>.
- **Town Hall Holiday Schedule**
  - o December 24<sup>th</sup>- Close at 12:00pm
  - o December 25<sup>th</sup>- Closed
  - o January 1<sup>st</sup>- Closed

**Fiscal Officer's Report:**

1. Marc and I met with UIS to sign for employee health insurance coverage thru Med Mutual starting 01/01/19.
2. Will be paying loan payments to OPWC and OWDA by year end. Total payments of principal and interest equals \$223,629.96. Payments taken from Water Cap, Sewer Improvement, and Economic Development Funds.
3. Working on year end closing. If anyone has any questions or issues that need to be finalized, please let me know asap.

**Committee Reports:**

**Economic Development-**Kirwen- Hoping the marketing for the Industrial Park goes well.

**Finance-**Cantrell- No meeting scheduled.

**Joint Cemetery Board-**Cantrell- planting trees

**Planning Commission-** Slack- nothing

**Public Service Parks-** nothing

**Public Utilities-** Gerwin- nothing

**Tree Committee-**Johnson- nothing

**Individual Council Member Report:**

**Cantrell-** Merry Christmas and Happy New Year

**Gerwin-** Merry Christmas and Happy New Year

**Johnson-** Merry Christmas and Happy New Year

**Kirwen-** Merry Christmas and Happy New Year

**Slack-** It has been a good year. Merry Christmas and Happy New Year

**Report of Officials:**

**Police – Chief Collins-**

1. Getting an estimate from Vanguard to paint the Crown Vic. Over the winter  
(See Attached estimate Sheet)
2. Signing the department up for Owens classes for the year of 2019 (\$400.00 year) for 1-24 Officers for them to choose several classes out of 25 classes offered.
3. Dec. 13<sup>th</sup> had meeting with Lisa Kuelling and Chopra Altu along with Marc Glotzbecker, Tim Murray and Asst. Fire Chief Dean Anstead on the Sandusky County Mass Notification System.

**Kirwen made a motion to have the car painted, seconded by Slack.**

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

4. Have a Safe Holiday.

**Solicitor– Ruck-** presence not required.

**Residence- Open Forum/Comment:** None

**A motion to adjourn at 7:28pm was made by Kirwen, seconded by Slack.**

Roll call: Cantrell-yes, Gerwin-yes, Johnson-yes, Kirwen-yes, Slack-yes.

**Motion Passed.**

Respectfully submitted,

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Jeff Holcomb  
Fiscal Officer Village of Gibsonburg

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Steve Fought  
Mayor Village of Gibsonburg