



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

January 9, 2020

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought 7:00 pm

The Pledge of Allegiance was said by all.

Roll call: Bowling-here, Cantrell-here, Gerwin-absent, Herman-here, Johnson-here, Kirwen-here.

Kirwen made a motion to excuse Gerwin from the meeting tonight, seconded by Cantrell.
Roll Call: Bowling-yes, Cantrell-yes, Gerwin-absent, Herman-yes, Johnson-yes, Kirwen-yes.
Motion Passed.

Recognition of Visitors/Special Reports for council meeting

Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb and Police Chief Dan Collins.

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Johnson to approve December 21, 2019 Regular Council Minutes as written, seconded by Herman.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-absent, Herman-yes, Johnson-yes, Kirwen-yes.
Motion Passed.

Correspondence: none

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Cantrell, seconded by Kirwen.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-absent, Herman-yes, Johnson-yes, Kirwen-yes.
Motion Passed.

Old Business:

2. ORDINANCE #25 - 2019

AN ORDINANCE AUTHORIZING PAY INCREASES TO CERTAIN EMPLOYEES WAGES.
(THIRD READING)

A motion to adopt Ordinance #25-2019 by Kirwen, seconded by Bowling.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-absent, Herman-yes, Johnson-yes, Kirwen-yes.

Motion Passed.

New Business:

- 1. Johnson made a motion to appoint Cantrell to Council President for 2020, seconded by Bowling.**

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-absent, Herman-yes, Johnson-yes, Kirwen-yes.

Motion Passed.

2. Joint Twp. Mtg will be next meeting Jan. 23rd.

Mayor's Report: None

Administrator's Report:

- **Linden Avenue Lift Station Update-** The lift station is in service and we have not experienced any issues. Speer Brothers will be back this spring to rehab the work area.
- **Sandusky County Park District Local Park Capital Improvement Grant-** We have received the full amount of the grant (\$6,687.00) in which we applied for from the Park District. We will be using the funds to enhance the safety and accessibility of the play structures at Central Park and Williams Park. We appreciate the relationship that we have been able to build with the Park District through the years.
- **Public Nuisance Code-** Attached is a draft of the Ordinance and the Code for your review before we place it on an agenda.
- **Gibsonburg EDC-** The annual Hinkle System Filing has been completed with the State of Ohio Auditor's Office and copies have been placed in the file at Town Hall. There shouldn't be any issues as there was no activity with the group in 2019.
- **EPA Compost Site Annual Report-** Report has been completed and sent to the EPA by their posted deadline.
- **Evaluations-** Staff evaluations are currently being worked on.
- **ODNR Grants-** Both the Passport to Fishing and Fishing Derby grants are completed and sent to the ODNR.

- **Upcoming Events:**

- Annual EDC Meeting/Breakfast- Thursday, February 27th. 7:30am. Neely Center at Terra
- Golden Bear 10K- Saturday, March 28th
- Fishing Derby/Passport to Fishing Clinic- Saturday, June 6th
- Sculpture in the Village- Saturday, June 13th
- Homecoming- June 24th to June 27th
- Art and Wine Festival- August 8th

Fiscal Officer's Report: 1/9/2020

Balance in all Funds from Cash Summary Report as of **December 31, 2019:**

- a. Total Cash Balance all funds: \$2,187,593.97
- b. Total Investment balances \$2,123,402.72
- c. Available Primary checking: \$ 63,891.25
- d. Petty cash secondary checking: \$300.00
- e. Interest recorded in **December:** \$ 991.48 (YTD: \$16,699.50)
- f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided to all council members by email.

A motion was made by Johnson that council members have received the December 31, 2019, Financial Reports, seconded by Kirwen.

Roll Call: Bowling=yes, Cantrell=yes, Gerwin=absent, Herman=yes, Johnson=yes, Kirwen=yes.

Motion Passed.

A motion was made by Kirwen to approve re-allocation of appropriations for December 31, 2019, seconded by Bowling.

Roll Call: Bowling=yes, Cantrell=yes, Gerwin=absent, Herman=yes, Johnson=yes, Kirwen=yes.

Motion Passed.

- Interest income YTD year- over-year is up \$4,116.92
- GENERAL FUND UP \$163,513.99 YEAR OVER YEAR
- Municipal income tax revenue up \$50,370.89 over YTD 2018
- Credit Cards for December 221 Transactions Amount of \$ 22,167.17
- ACH 223
- 2019 Fishing= 495 passes, 14 of those being MINORS \$0 cost. Total \$6145.00
- Barb has sent up tax appointment schedules on village website. Barb is finalizing tax forms for 2019 to meet state requirements.

Committee Reports:

Economic Development-Kirwen- nothing

Finance- Cantrell -nothing

Joint Cemetery Board-Cantrell- Next Meeting 1/16/20 Who is up for the Board?

Planning Commission- Bowling- Sunoco Station Issues

Public Service Parks- **Herman** - Herman appointed to this committee.

Public Utilities- Gerwin- absent

Tree Committee-Johnson- will meet in February

Individual Council Member Report:

Bowling- nothing

Cantrell- Finances looking good

Gerwin- absent

Herman- Nothing

Johnson- Atlas Purchaser?

Kirwen- Commend Police Chief for great job in 2019

Report of Officials:

Police – Chief Collins- Report of 2019 activities

Solicitor– Ruck- presence not requested

Residence- Open Forum/Comment: none

A motion to adjourn at 7:33pm was made by Kirwen, seconded by Bowling.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-absent, Herman-yes, Johnson-yes, Kirwen-yes.

Motion Passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer, Village of Gibsonburg

Steve Fought
Mayor, Village of Gibsonburg