



# VILLAGE OF GIBSONBURG

## Village Council Meeting – MINUTES

February 6, 2020

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

**Call to order:** Mayor Fought 7:00 pm

The Pledge of Allegiance was said by all

**Roll call:** Bowling-here (7:09pm), Cantrell-here, Gerwin-here, Herman-here, Johnson-absent, Kirwen-here.

**Kirwen made a motion to excuse Johnson from tonight’s meeting, seconded by Cantrell.**

Roll Call: Bowling-absent, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-absent, Kirwen-yes.

**Motion passed.**

### **Recognition of Visitors/Special Reports for council meeting.**

Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb and Police Chief Dan Collins, Ed Ollom, Shayne Thomas and Gary Click.

Ed Ollom – running for State Representative

Shayne Thomas - a County Commissioner in Seneca County- running for State Representative.

Gary Click - Running for State Representative

### **Review and Approval of Minutes of Previous Council Meeting:**

**A motion was made by Cantrell to approve January 23, 2019 Regular Council Minutes as written, seconded by Kirwen.**

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-absent, Kirwen-yes.

**Motion passed.**

**Correspondence:** Nothing

**Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

**A motion was made to approve payment of invoices by Herman, seconded by Kirwen.**

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-absent, Kirwen-yes.

**Motion passed.**

**Old Business:** None

**New Business:**

1. **ORDINANCE NO. 01-2020**

AN ORDINANCE ADOPTING THE 2020 PERMANENT APPROPRIATIONS FOR THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO. (**FIRST READING**)

2. **ORDINANCE NO. 2-2020**

AN ORDINANCE AMENDING ORDINANCE 10-2019, SETTING THE PAY RANGE AND COMPENSATION FOR ALL HOURLY EMPLOYEES OF THE VILLAGE OF GIBSONBURG, OHIO. (**FIRST READING**)

**A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #2-2020 by Cantrell, seconded by Bowling.**

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-absent, Kirwen-yes.  
**Motion passed.**

**A motion to adopt Ordinance #2-2020 by Herman, seconded by Kirwen.**

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-absent, Kirwen-yes.  
**Motion passed.**

**Mayor's Report:** Nothing

**Administrator's Report:**

- **Linden Avenue Paving Project-** Our planned project for Linden Avenue will be bid out with two projects that the Sandusky County Engineer has (CR 106 and CR 89) beginning February 12<sup>th</sup>. Carlos Baez (Sandusky County Engineer) and his staff were extremely helpful with a few questions that we had while formulating our bid language and the end result was the Village working with them to obtain the best possible price and best possible end result.
- **Public Nuisance Code-** Please remember to submit any comments, additions or subtractions that you may have prior to the Work Session so that we can list them for everyone's review.
- **HGTV Hometown Makeover Contest-** Many of you may have seen the social media posts about the Hometown Makeover Contest (to date, the Facebook post has reached over 24,000 people, had 5,900 engagements and has been shared over 300 times). With the help of Dave Thornbury, we were able to submit an edited economic development video along with the other requirements by the February 7<sup>th</sup> entry deadline.

- **Street Sign Replacements-** During the past two weeks we have completed an inventory of the street signs within the corporation limits and we are now in the process of replacing those that are faded, bent, etc....
- **Sunoco Meeting-**
- **2020 SCCVB Magazine-** Provided for each of you. They did an excellent job of highlighting Gibsonburg and in addition to the work that the SCCVB did we took out an ad that highlights the Public Safety Service Memorial and the Veteran’s Museum.
- **Town Hall Closed-** In observance of the Presidents Day Holiday, Town hall will be closed on Monday, February 17<sup>th</sup>. Trash service will continue as regularly scheduled.
- **Out of Town-** I will be out of town Friday, February 14<sup>th</sup> and returning on February 17<sup>th</sup>.
- **Upcoming Events:**
  - o Annual EDC Meeting/Breakfast- Thursday, February 27<sup>th</sup>. 7:30am. Neely Center at Terra
  - o Golden Bear 10K- Saturday, March 29<sup>th</sup>
  - o Fishing Derby/Passport to Fishing Clinic- Saturday, June 6<sup>th</sup>
  - o Sculpture in the Village- Saturday, June 13<sup>th</sup>
  - o Homecoming- June 24<sup>th</sup> to June 27<sup>th</sup>
  - o Art and Wine Festival- August 8<sup>th</sup>

**Fiscal Officer’s Report:      02/06/2020**

Balance in all Funds from Cash Summary Report as of **JANUARY 31, 2020:**

- a. Total Cash Balance all funds: \$2,127,450.91
- b. Total Investment balances      \$2,105,703.89
- c. Available Primary checking:    \$ 21,447.02
- d. Petty cash secondary checking:    \$ 300.00
- e. Interest recorded in **JANUARY:** \$ 973.71 (YTD: \$973.71)
- f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided to all council members by email.

**A motion was made by Herman that council members have received the January 2020, Financial Reports, seconded by Bowling.**

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-absent, Kirwen-yes.

**Motion passed.**

**A motion was made by Kirwen to approve re-allocation of appropriations for January, 2020, seconded by Gerwin.**

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-absent, Kirwen-yes.

**Motion passed.**

GENERAL FUND UP \$11,892.64 YEAR OVER YEAR (After BAN pay off of \$50,000)

January Municipal income tax revenue up \$12,320.68 over JANUARY 2019

Reviewed Temporary appropriations with Finance committee. Adjustment amounts provided in order to approve Permanent Appropriations for 2020.

Credit Cards for January = 245 transactions \$25,152.68  
ACH= 225 a lot of bank changes to Union Bank  
Water usage permits = 7

**Committee Reports:**

**Economic Development-Kirwen-** Work Session 2/13/2020 at 5:45 pm  
**Finance-** Cantrell – met 2/4/20 to review perm appropriations  
**Joint Cemetery Board-Cantrell-** Met 2/5/20. Next meeting 3/4/20 at 7 pm.  
**Planning Commission-** Bowling- Sunoco Property issues.  
**Public Service Parks-** Herman - Nothing  
**Public Utilities-** Gerwin- nothing  
**Tree Committee-**Johnson- nothing

**Individual Council Member Report:**

**Bowling-** Nothing  
**Cantrell-** Nothing  
**Gerwin-** Nothing  
**Herman-** Installed New Computer and equipment at Sewer plant.  
**Johnson-** Nothing  
**Kirwen-** Nothing

**Report of Officials:**

**Police – Chief Collins-** nothing

**Solicitor– Ruck-** not requested

**Residence- Open Forum/Comment:** Nothing

**A motion to adjourn at 7:40 pm was made by Kirwen, seconded by Cantrell.**  
Roll Call: Bowling=yes, Cantrell=yes, Gerwin=yes, Herman=yes, Johnson-absent, Kirwen=yes.  
**Motion passed.**

Respectfully submitted,

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Jeff Holcomb  
Fiscal Officer Village of Gibsonburg

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Steve Fought  
Mayor Village of Gibsonburg