



VILLAGE OF GIBSONBURG

Village Council Meeting -MINUTES

March 5, 2020

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought 7:00 pm

The Pledge of Allegiance was said by all.

Roll call: Bowling-here, Cantrell-here, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

Recognition of Visitors/Special Reports for council meeting.

Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb and Scott Miller.

Scott Miller – Running for Reelection of County Commissioner.

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Bowling to approve February 20, 2019 Regular Council Minutes as written, seconded by Herman.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

Correspondence: None

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Gerwin, seconded by Cantrell.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

Old Business:

1. ORDINANCE NO. 3 – 2020

AN ORDINANCE AUTHORIZING PAY INCREASES TO CERTAIN EMPLOYEES WAGES AND SALARIES. (SECOND READING)

2. ORDINANCE NO. 4-2020

AN ORDINANCE ADOPTING CHAPTER 532 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF GIBSONBURG TO A PUBLIC NUISANCE CODE WITHIN THE VILLAGE OF GIBSONBURG. **(SECOND READING)**

Mayor's Report:

- State of the Village address next Wednesday, March 11th at 6:30 @ the High School
- EDC Investor breakfast went well. Sandusky County named #14 Micropolitan in the country by site selection magazine

Administrator's Report:

- **Linden Avenue Paving Project-** Bids were opened on Thursday, February 27th. M & B Asphalt was the lowest apparent bidder for the project which Linden Avenue was bundled with an overall bid of \$942,273.50 (Engineer's estimate of \$1,000,000.00). M & B's specific bid for Linden Avenue was \$61,009.50 (Engineer's estimate was \$81,000.00). There will be a pre-construction meeting later this month and we will have a better idea on the timeframe for our part of the project. Collaborating with Carlos and his staff at the County Engineer's has been a huge win for us and we will most definitely do it again in the future if they are able to assist us.
- **Sandusky County Commissioners-** The Commissioners will be holding a regular session here at Town Hall at 6:00pm on Thursday, March 26th. This is a part of their ongoing efforts to hold meetings at various locations throughout the county.
- **CDBG Target of Opportunity Grant-** Targets of Opportunity grant proposal has been revised and sent back to the Ohio Development Services Agency.
- **PEP Grant/Panic Buttons-** It appears that we will be receiving approximately \$650.00 from the PEP Grant Program to offset the costs of the installation of the panic buttons at Town Hall.
- **HGTV Hometown Makeover Contest-** No word yet on the status of our submittal.
- **Upcoming Events:**
 - Golden Bear 10K- Saturday, March 28th
 - Fishing Derby/Passport to Fishing Clinic- Saturday, June 6th
 - Sculpture in the Village- Saturday, June 13th
 - Homecoming- June 24th to June 27th
 - Art and Wine Festival- August 1st

Fiscal Officer's Report: 3/05/2020

Balance in all Funds from Cash Summary Report as of **FEBRUARY 29, 2020:**

- Total Cash Balance all funds: \$2,207,135.10
- Total Investment balances \$2,169,178.77
- Available Primary checking: \$ 37,656.33
- Petty cash secondary checking: \$ 300.00

- e. Interest recorded in **FEBRUARY:** \$10,183.60 (YTD: \$11,157.31)
- f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided to all council members by email.

A motion was made by Kirwen that council members have received the FEBRUARY 2020, Financial Reports, seconded by Bowling.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

A motion was made by Bowling to approve re-allocation of appropriations for FEBRUARY, 2020, seconded by Kirwen.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

- Interest income YTD includes 24-month CD Interest \$9,312.29.
- General Fund UP \$128,301.09 YEAR OVER YEAR (After BAN pay off of \$50,000).
- Municipal income tax revenue up \$22,639.13 YTD vs 2019 YTD
- Credit Cards February - \$24,514.50 225 Transactions
- ACH = 227
- Fishing as of 3/3/2020 - 14 purchased

Committee Reports:

Economic Development-Kirwen- nothing

Finance- Cantrell -nothing

Joint Cemetery Board-Cantrell- Met 3/4/20 cemetery cleanup will be 4/1 – 4/15/20

Planning Commission- Bowling- Met 3/5/20 reviewed 2019.

Public Service Parks- Herman- nothing

Public Utilities- Gerwin-nothing

Tree Committee-Johnson- meeting 3/10/20 at 6:30 pm

Individual Council Member Report:

Bowling- nothing

Cantrell- nothing

Gerwin- nothing

Herman- working with the police on body camera testing.

Johnson- nothing

Kirwen- Resident is happy with the proposed street repairs on Linden

Report of Officials:

Police – Chief Collins- not present

- Policy for Body Cameras was forward to Village Solicitor, trying out a body camera
- Working on quotes for roof for P.D.
- Talked with Marc about looking into making Webster Street between Madison and Stevenson One way and the 2 Alleys

Solicitor– Ruck- not requested

Residence- Open Forum/Comment: none

Executive session requested:

A motion was made by Kirwen to go into executive session for potential property purchase at 7:26 pm with no action taken, seconded by Bowling.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

Motion by Kirwen to return to regular session of village council meeting at 7:42 pm, seconded by Johnson.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

A motion to adjourn at 7:42 pm was made by Kirwen, seconded by Bowling.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg