



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

May 21, 2020

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought 7:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Bowling-here, Cantrell-here, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

Recognition of Visitors/Special Reports for council meeting. None

Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb and Police Chief Dan Collins

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Bowling to approve May 7, 2020 Regular Council Minutes as written, seconded by Johnson.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion Passed.

Correspondence: None

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Cantrell, seconded by Gerwin.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion Passed.

Old Business:

1. **ORDINANCE #9-2020**

AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF GIBSONBURG, OHIO. (SECOND READING/

EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #9-2020 by Kirwen, seconded by Herman.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.
Motion Passed.

A motion to adopt Ordinance #9-2020 by Bowling, seconded by Johnson.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.
Motion Passed.

2. ORDINANCE #10-2020

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$200,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING, CLEARING AND IMPROVING REAL PROPERTY FOR CONSERVATION AND PRESERVATION OF OPEN SPACE AND MUNICIPAL PARKING PURPOSES.
(SECOND READING)

NEW BUSINESS:

1. Arbor Day Proclamation

2. ORDINANCE # 11-2020

AN ORDINANCE AMENDING ORDINANCE #01-2020 and ORDINANCE 08-2020, ADOPTING THE 2020 PERMANENT APPROPRIATIONS FOR THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO. **(EMERGENCY)**

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #11-2020 by Johnson, seconded by Bowling.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.
Motion Passed.

A motion to adopt Ordinance #11-2020 by Kirwen, seconded by Herman.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.
Motion Passed.

Mayor's Report:

- Youth Sports Cancellations / Park Facility Closures
- Property Purchase – Sunoco Station on W. Madison St. to improve Downtown Area
- Speeding/Rolling Stop Signs

Administrator's Report:

- **Coronavirus Issue-** Here is a breakdown of how we continue to approach the issue:
 - o **Weekly Updates-** Continue to be sent out to the public, all of you, county officials, EMA and Health Department. Updates detail as much as we can possibly detail are put out each week.
 - o **Town Hall-** All staff is now working from a regular schedule at Town Hall.
 - o **Conference Calls-** We continue to participate, with the frequency dropping to weekly calls.
 - o **Community Meals-**Program continues to the end of May through the Outreach Center.
- **Public Nuisance Code-** Courts will be reopening soon and we have inspected and issued 4 Notices of Violation and Orders to Correct. Addresses include: 408 W. Stone, 500 E. Yeasting, 613 E Madison and 628 W Madison. We have more that we will be getting to in the next week. Per the Ordinance passed in March, they have 30 days to correct the issues, contact us to agree on a timeline or file an appeal. I would assume that Council will be listening to some appeals after the 30-day period and will need to decide if the Order to Correct stands or not. If no contact is made after 30 days, we will file the necessary paperwork with the Sandusky County Courts. We included with the letters a complete copy of the Ordinance and pictures taken during inspection.
- **Linden Avenue Paving Project-** We are scheduled to begin on June 1st. Please see the attached letter that was distributed to all affected homes.
- **Blessing Box-** St. Michael's Parish and the Ministerial Association have implemented a Blessing Box for the benefit of those in need. Individuals and groups were asked to take a day during the month to visit the box and replenish it with any items needed. The Village Staff have taken the 29th day of each month as our day to replenish the box.
- **Water Consumer Confidence Report-** We received our draft report back from the Ohio EPA and are in the process of making any suggested revisions. We plan to have it mailed to the community by June 1st.
- **Tree Removal/Road Closure-** On Friday, May 29th, E. Madison Street will be closed to all but local traffic and a detour will be set up through the assistance of ODOT so that a large tree can be removed in the 400 block. The work will require the use of a crane and the road should be re-opened around 2:00pm if not before. We will notify the public as we get closer.
- **Memorial Day-** All activities associated with Memorial Day have been cancelled and we have put the information out where we can. We do encourage residents to continue to pay their respects on the special day.
- **Town Hall-** Town Hall will be closed on Monday, May 25th in observance of Memorial Day. Trash service will continue as regularly scheduled.

Fiscal Officer's

1. State Auditors: Estimated time frame for completion of bi-annual audit – Should be finalized by the end of June, depending on backlog of other municipalities with outstanding audits due to Covid19.
2. A \$259,000 CD is maturing on the 22nd. Therefore, due to minimal interest rates at this

time, the funds will be transferred into our regular money market account for the time being.

3. Cyclone Services have incurred additional costs due to Covid-19. Mattresses and other large items pose a different process of handling, so therefore additional costs have been incurred to remove and dispose of them. Due to these issues, we should increase the fees for large items to cover those additional costs. Propose an increase from \$5, \$10, and \$20 fees, to \$10, \$20, and \$30, depending on size of any large items.

Motion to approve increase of fees to \$10, \$20, and \$30 (depending on size) made by Bowling, seconded by Cantrell.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion Passed.

4. As mentioned previously, all semi-annual OPWC loan payments (\$14,105.98) are being deferred for 6 months, as these loans are issued by the State. (We are not allowed to make payments even if we so desire). All semi-annual OWDA payments (\$206,625.84) are still required to be made due to the fact that those loans are held by outside investors. OPWC and OWDA payments are normally due on January 1st and July 1st of each year. All loan payments have been factored into our normal utility rates, so that there are sufficient funds to continually meet those obligations.
5. We received notice from the Auditor of State's office that the 3rd quarter UAN fees will be waived. This amounts to a savings of \$876.
6. Continuing to work on Budget for 2021. Request to have Budget Hearing meeting on Thursday, June 18, 2020, at 6:45 p.m. Budget must be submitted to the County Budget Commission by July 20th.

Committee Reports:

Economic Development-Kirwen- nothing

Finance- Cantrell -Next Meeting 6/2/20 1:00 PM

Joint Cemetery Board-Cantrell- Next Meeting 6/3/20 7 pm

Planning Commission- Bowling- nothing

Public Service Parks- Herman – Memorial Lights replaced.

Public Utilities- Gerwin- Bulk Trash Drop off Day?

Tree Committee-Johnson- Planting a few trees as needed.

Individual Council Member Report:

Bowling- Lift station seems to be working well.

Cantrell- nothing

Gerwin- Speed bumps, slow signs

Herman- nothing

Johnson- nothing
Kirwen- nothing

Report of Officials:

Police – Chief Collins-

- Please call Police if issues – not put on social media.
- Working with Mr. Murray on Graduation Process
- Fire Dept Chicken BBQ we will be helping with traffic flow.

Solicitor– Ruck- not requested

Residence- Open Forum/Comment:

Video questions:

Speeding Issues

Playground Openings?

A motion to adjourn at 7:40 pm was made by Kirwen, seconded by Bowling.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion Passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg