



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

July 2, 2020

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought 7:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

Roll call: Bowling-here, Cantrell-here, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

Recognition of Visitors/Special Reports for council meeting.

Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb and Police Chief Dan Collins

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Kirwen to approve June 18, 2020 Tax Budget Meeting Minutes as written, seconded by Herman.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion Passed.

A motion was made by Johnson to approve June 18, 2020 Regular Council Minutes as written, seconded by Bowling.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion Passed.

Correspondence: None

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Cantrell, seconded by Gerwin.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion Passed.

Old Business: None

New Business:

1. ORDINANCE #13-2020

AN ORDINANCE APPROVING AND DIRECTING THE FISCAL OFFICER TO OPEN A SEPARATE FUND, NUMBER 4902, TO BE TITLED AS THE CAPITAL IMPROVEMENT FUND – DOWNTOWN REVITALIZATION (**EMERGENCY**)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #13-2020 by Bowling, seconded by Herman.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.
Motion Passed.

A motion to adopt Ordinance #13-2020 by Johnson, seconded by Cantrell.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.
Motion Passed.

2. RESOLUTION #3-2020

AN RESOLUTION ADOPTING THE FEDERALLY APPROVED SANDUSKY COUNTY HAZARD MITIGATION PLAN (**EMERGENCY**)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #3-2020 by Kirwen, seconded by Gerwin.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.
Motion Passed.

A motion to adopt Resolution #3-2020 by Bowling, seconded by Herman.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.
Motion Passed.

Mayor's Report:

- July 4th Weekend everyone be safe.
- Log Yard Project / Old Sunoco Station Property Update - closing scheduled for 7/10/20.

Administrator's Report:

- **CARES Act Funding-** We completed all of the necessary paperwork for the \$69,589.82 that is directly earmarked for the Village of Gibsonburg through the act and we are working on an itemized list of non-budgeted expenses related to COVID 19 that will be reimbursed with our allocation.
- **Bulk Trash Drop Off-** At this time, Friday, July 31st and Saturday, August 1st will be the Bulk Trash Drop Off Days at Town Hall. We will release full information in the coming week, but it will have similar guidelines to last year's days.
- **Targets of Opportunity Grant Public Hearing-** With the Target of Opportunity Grant that is being submitted for the project uptown, we will need to have a Public Hearing. This is part of the grant requirements and we are scheduling it for Thursday, July 16th at 6:00pm here at Town Hall. In keeping with the size limitations on gatherings because of COVID-19, we are going to broadcast the hearing on the Gibsonburg, Ohio Facebook Page. This will satisfy the requirements and will allow for any interested members of the community to learn more about the project, the Targets of Opportunity Grant and have any questions they may have answered.
- **Sandusky County Hazard Mitigation Plan Resolution-** Last year we participated in the process with the EMA and other county agencies and governments to develop and revise the Sandusky County Hazard Mitigation Plan. Adopting the plan by resolution allows the Village of Gibsonburg to be eligible for federal mitigation funding if necessary. To meet the deadlines established, we're asking that it be passed in an emergency.
- **Lined Avenue Lift Station Project-** We closed out the project last week with the final disbursement form. The amount financed with OWDA was \$282,211.51 and the final contract with Speer Brothers was \$258,222.51.
- **Alley Work-** Work on alleys within the corporation limits continues.
- **Ohio EPA Water Shut Off Order-** The EPA has revoked/terminated the order put out March 31 2020 that prevented any water shut offs for non-payment from occurring. This will take effect on July 10, 2020. With the newest set of Utility Bills that have gone out, we have included a note to residents who are behind that explains this and what they need to do in order to correct any issues.
- **Public Nuisance Code-** We have re inspected all of the properties receiving notices and are actively working with the majority of them on clean-up efforts moving forward (no response as of yet from 500 E. Yeasting Street). We will continue to work on the properties designated as public nuisances.
- **Public Hearing 7/16/20 at 6 PM**

Fiscal Officer's: 07/02/2020

Balance in all Funds from Cash Summary Report as of **JUNE, 2020:**

- a. Total Cash Balance all funds: \$2,299,753.75
- b. Total Investment balances \$2,256,619.72
- c. Available Primary checking: \$ 42,834.03
- d. Petty cash secondary checking: \$300.00
- e. Interest recorded in **JUNE:** \$ 231.37 (YTD: \$18,329.31)
- f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided

to all council members by email.

A motion was made by Bowling that council members have received the JUNE 30, 2020, Financial Reports, seconded by Cantrell.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion Passed.

A motion was made by Herman to approve re-allocation of appropriations for JUNE, 2020, seconded by Kirwen.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion Passed.

General Fund UP \$38, 501.28 YEAR OVER YEAR.

Municipal income tax revenue DOWN \$79,748.56 YTD vs 2019 YTD. However, tax returns, tax payments, and estimated payment due dates have been extended from April 15th until July 15th.

Credit Cards = 239 \$ 25,413.34

ACH = 227

Fishing Permits as of 7/1/20 =266

Committee Reports:

Economic Development-Kirwen- Nothing

Finance- Cantrell - Nothing

Joint Cemetery Board-Cantrell- Met 7/1/20 Repurposing wall on S Rte. 600. Next Meeting 8/5/20 7 PM.

Planning Commission- Bowling- Met 7/2/20 revised zoning issues. Reviewed Public nuisance problems. 1 way on Webster St. heading North

Public Service Parks- Herman- Nothing

Mayor stated they are allowing Travel Sports to use Fields on 7/10/20

Public Utilities- Gerwin-Nothing

Tree Committee-Johnson- Nothing

Individual Council Member Report:

Bowling- Will not be at 7/16/20 Meeting

Cantrell- Public Nuisance properties starting to be cleaned up.

Gerwin- Nothing

Herman- Insurance paid after deductible met for communication tower repair from lighting strike. The mayor asked Jeff to look into upgrading the audio and visual broadcasts capabilities in the council room using the CARES ACT funding.

Johnson- Remind residents to water trees.

Kirwen- will not be at the 7/16/20 meeting.

Report of Officials:

Police – Chief Collins-

- July 4th weekend we will have extra officer on.

Solicitor– Ruck- not requested

Residence- Open Forum/Comment: nothing

A motion to adjourn at 7:31 pm was made by Kirwen, seconded by Bowling.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

Motion Passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg