



# VILLAGE OF GIBSONBURG

## Village Council Meeting – MINUTES

June 4, 2020

7:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

**Call to order:** Mayor Fought 7:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live also.

**Roll call:** Bowling-here, Cantrell-here, Gerwin-here, Herman-here, Johnson-here, Kirwen-here.

**Recognition of Visitors/Special Reports for council meeting.** None  
Administrator Marc Glotzbecker, Fiscal Officer Jeff Holcomb and Police Chief Dan Collins

### **Review and Approval of Minutes of Previous Council Meeting:**

A motion was made by Herman to approve May 21, 2020 Regular Council Minutes as written, seconded by Kirwen.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

**Motion Passed.**

**Correspondence:** None

**Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

A motion was made to approve payment of invoices by Gerwin, seconded by Bowling.

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

**Motion Passed.**

## **Old Business:**

### **1. ORDINANCE #10-2020**

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$200,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING, CLEARING AND IMPROVING REAL PROPERTY FOR CONSERVATION AND PRESERVATION OF OPEN SPACE AND MUNICIPAL PARKING PURPOSES. (THIRD READING)

**A motion to adopt Ordinance #10-2020 by Cantrell, seconded by Kirwen.**

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

**Motion Passed.**

**New Business:** None

## **Mayor's Report:**

- George Floyd Protests
- Sunoco purchase and Improvements/ Downtown Initiative
- Out of town next week
- Governor opening Parks 6/10/20
- Alleys- Stone and Rolling starting next week.

## **Administrator's Report:**

- **Coronavirus Issue-** Here is a breakdown of how we continue to approach the issue:
  - o **Weekly Updates-** Continue to be sent out to the public, all of you, county officials, EMA and Health Department. Updates detail as much as we can possibly detail are put out each week.
  - o **Town Hall-** Town Hall continues to be open on a regular schedule now of Mon-Fri 8:00am to 4:00pm
  - o **Conference Calls-** We continue to participate, with the frequency dropping to weekly calls.
  - o **Community Meals-**Program continues to the middle of June at the Outreach Center.
- **Playgrounds-** Playgrounds and basketball courts will open June 10<sup>th</sup> and follow the guidelines as put out by the state.
- **State Capital Improvement Program (SCIP)-** There is still no signed capital bill r re-appropriation bill, which means that there is no funding for approved Round 34 SCIP Projects. The Ohio EPA has given us an indefinite extension on our next Long-Term Control Plan Project, which was to be funding through a grant and loan from Round 34 SCIP, so we are on hold with the project for the foreseeable future.
- **Public Nuisance Code-** No response has been received as of yet for any of the violations sent out last month (408 W. Stone, 500 E Yeasting, 613 E. Madison and 628 W

Madison). They have until June 20<sup>th</sup> to correct the issues, contact us to agree on a timeline for correction of the issues or appeal. One more violation went out this week (414 S. Gibson) and we have one address that we are working with the Land Bank on.

- **Cyclone Addendum-** We are still working with Cyclone on an addendum to their contract.
- **Linden Avenue Paving Project-** The project was able to start earlier than the June 1<sup>st</sup> date and has been substantially completed. It looks very good and I believe that all of the issues on the street have been corrected.
- **Water Consumer Confidence Report-** Attached with this report is the 2019 Water CCR. It has been mailed to all of the customers in our water system and is available at Town Hall.
- **Bulk Trash Drop Off Day-** The day will occur this summer, but we are still working out the date and the manner that it will occur this summer due to the virus issues. We believe that it will happen in late July.
- **Water Use Permits-** Water Use Permits are now being sold and will be required beginning June 8<sup>th</sup>.

### **Fiscal Officer's**

Fiscal Officer's Report as of: **06/04/2020**

Balance in all Funds from Cash Summary Report as of **MAY 31, 2020:**

- a. Total Cash Balance all funds: \$2,415,802.31
- b. Total Investment balances \$2,349,834.05
- c. Available Primary checking: \$ 65 668.26
- d. Petty cash secondary checking: \$ 300.00
- e. Interest recorded in **MAY:** \$ 6,304.18 (YTD: \$18,138.32)
- f. UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided to all council members by email.

**A motion was made by Johnson that council members have received the MAY 31, 2020, Financial Reports, seconded by Bowling.**

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

**Motion Passed.**

**A motion was made by Bowling to approve re-allocation of appropriations for MAY, 2020, seconded by Herman.**

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

**Motion Passed.**

General Fund UP \$31,345.79 YEAR OVER YEAR.

Municipal income tax revenue DOWN \$73,352.88 YTD vs 2019 YTD. However, tax returns, tax payments, and estimated payment due dates have been extended from April 15th until July 15th.

Budget Hearing will be held on June 18<sup>th</sup> at 6:45 pm to review the proposed 2021 Annual Budget.

Credit Cards for May= \$27,183.12 with 253 transactions

ACH = 226

Fishing Permits: 51 up to today, just started to sell again on Monday June 1<sup>st</sup>

Closed July 3 to observe the 4<sup>th</sup> of July Holiday.

### **Committee Reports:**

**Economic Development-Kirwen-** Nothing

**Finance-** Cantrell – Next Meeting 6/8/20 at 1 pm

**Joint Cemetery Board-Cantrell-** Met 6/2/20 Everything going well.

**Planning Commission-** Bowling- Nothing

**Public Service Parks-** Herman- Nothing

**Public Utilities-** Gerwin- Nothing

**Tree Committee-Johnson-** Next meeting possibly 6/23/20

### **Individual Council Member Report:**

**Bowling-** Linden Ave looks great. Sports for 2020?

**Cantrell-** Nothing

**Gerwin-** Public Nuisance notice is public record.

**Herman-** update on the current status of "village radio repeater system weather damage". The flower planters uptown look awesome.

**Johnson-** Watering system for trees and flowers.

**Kirwen-** nothing

### **Report of Officials:**

**Police – Chief Collins-**

1. Bids for Metal Roof at P.D.
2. School Security (3-Officers) this weekend for graduation

**Solicitor– Ruck-** not requested

**Residence- Open Forum/Comment:** nothing

**A motion to adjourn at 7:32 pm was made by Kirwen, seconded by Herman.**

Roll Call: Bowling-yes, Cantrell-yes, Gerwin-yes, Herman-yes, Johnson-yes, Kirwen-yes.

**Motion Passed.**

Respectfully submitted,

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Jeff Holcomb  
Fiscal Officer Village of Gibsonburg

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Steve Fought  
Mayor Village of Gibsonburg